# Appendix F — Meeting Acquisition Corps Education Standards

## Statutory Education Requirements

Statutory standards for membership in the Acquisition Corps are specified in 10 U.S.C. 1732 and implemented in DoD Instruction 5000.58, "Defense Acquisition Workforce," and DoD 5000.52-M, "Acquisition Career Development Program." The following is an abbreviated summary of Acquisition Corps education standards prescribed in 10 U.S.C. 1732(b)(2):

A baccalaureate degree and either:

- 24 semester credit hours of study at an accredited institution from among the following disciplines: accounting, business finance, contracting law, purchasing, economics, industrial management, marketing, quantitative methods, and organization and management; or
- 24 semester credit hours of study at an accredited institution in the individual's acquisition career field and either 12 semester credit hours from among the above-listed disciplines or training in these disciplines equivalent to the 12 semester credit hours.

The option to substitute equivalent training for the 12 semester credit hours in the disciplines specified was provided by Sec. 812(e) of Public Law 102-484, "The National Defense Authorization Act for Fiscal Year 1993," October 23, 1992, which amended Section 1732(b)(2)(B) of Title 10, United States Code.

## American Council on Education (ACE) Recommended Credits

The standard of 12 semester credit hours in the disciplines may be met by successful completion of comparable training courses, which carry an American Council on Education (ACE) credit recommendation. ACE credit recommendations for DAU courses are listed in the first table of this Appendix.

ACE credit recommendations may only be used to meet the 24 semester hour requirement in business disciplines for contracting personnel and Acquisition Corps membership if those credit recommendations have been accepted by, and appear on, an official transcript (or comparable document) from an accredited institution of higher education. The American Council on Education evaluates formal education and training programs and courses sponsored by Service schools, other DoD organizations, other government agencies, business, and industry; and it makes college credit recommendations. The ACE itself does not grant academic credit; rather, the ACE evaluates courses offered by nonaccredited organizations and recommends the amount of credit it believes a course is worthy of being granted by an accredited institution.

Acquisition members planning to use ACE credit recommendations for college or university degree programs must have their education and training experiences reviewed by their institution's admissions officer.

Courses bearing ACE credit recommendations are offered at DoD schools, other Federal agencies, and through commercially sponsored programs. Descriptions of these courses, along with their corresponding credit hour recommendations and subject area designations, are contained in four volumes published by the ACE: *The Guide to the Evaluation of Educational Experiences in the Armed Services* (three volumes) and *The National Guide to Educational Credit for Training Programs* (one volume), which contain courses offered by other Federal agencies and the private sector. ACE guides are typically available in civilian personnel training offices and in DoD education centers.

## College Credit Hours for DAU Courses

The following table shows the current ACE college credit hours recommended for DAU courses as semester hours and applicable date restrictions. For more information or for DAU courses taken prior to the dates listed in this chart, please refer to the *Guide to the Evaluation of Educational Experiences in the Armed Services,* located at your education center, college, or online at http://www.acenet.edu. For updates to these recommendations, consult the online DAU Catalog at http://www.dau.mil/catalog. The DAU point of contact for the University's ACE accreditation is Ms. Lisa Johnson; she can be reached at (703) 805-3503, DSN 655-3503, or by e-mail at lisa.johnson@dau.mil.

# American Council on Education (ACE) Recommended College Credit Hours for DAU Courses

| CURRENT DAU COURSES AND ACE RECOMMENDATIONS | | |
|---|---|---|
| Course Number | Course Title | ACE Identifier |
| ACQ 101 | Fundamentals of Systems Acquisition Management (Distance Learning) | DD-1408-0030 Version II |
| ACQ 201 | Intermediate Systems Acquisition Management (Hybrid) | DD-1408-0020 Version II |
| BCF 101 | Fundamentals of Cost Analysis | DD-1115-0001 Version II |
| BCF 102 | Fundamentals of Earned Value Management | DD-1408-0027 |
| BCF 203 | Intermediate Earned Value Management | DD-1408-0028 |
| BCF 103 | Fundamentals of Business Financial Management (Online) | DD-1401-0001 |
| BCF 204 | Intermediate Cost Analysis | DD-1408-0047 |
| BCF 208 | Software Cost Estimating | DD-1402-0005 Version II |
| BCF 211 | Acquisition Business Management | DD-1408-0034 |
| BCF 215 | Operating and Support Cost Analysis | DD-1401-0002 |
| BCF 301 | Business, Cost Estimating, and Financial Management Workshop | DD-1408-0017 |
| CON 100 | Shaping Smart Business Arrangements | DD-1405-0009 |
| CON 101 | Basics of Contracting (Distance Learning) | DD-1404-0005 |
| CON 104 | Principles of Contract Pricing (Hybrid) | DD-1405-0011 |
| CON 202 | Intermediate Contracting | DD-1405-0007 |
| CON 204 | Intermediate Contract Pricing (Formerly CON 231, Intermediate Contract Pricing) | DD-1405-0006 Version II |
| CON 210 | Government Contract Law | DD-0326-0007 |
| CON 232 | Overhead Management of Defense Contracts | DD-1408-0045 |
| CON 234 | Contingency Contracting | DD-1408-0033 |
| CON 235 | Advanced Contract Pricing | DD-1405-0008 |
| IRM 101 | Basic Information Systems Acquisition (Distance Learning) | DD-1408-0036 |

| CURRENT DAU COURSES AND ACE RECOMMENDATIONS | | |
|---|---|---|
| Effective Dates | Recommended College Credit Hours for DAU Courses | Specialty Area |
| 11/98–Present | 2 semester hours, lower division baccalaureate/associate category | Acquisition Management |
| 4/01–Present | 3 semester hours, upper division baccalaureate category | Acquisition Management |
| 10/01–Present | 3 semester hours, lower division baccalaureate/associate category | Introduction to Applied Statistics, Cost Estimating, and Analysis |
| 10/97–Present<br>12/97–Present | 3 semester hours, lower division baccalaureate/associate category<br>(Both courses must be completed.) | Management |
| 4/03–Present | 1 semester hour, lower division baccalaureate/associate category | Financial Management |
| 4/00-Present | 3 semester hours, upper division baccalaureate category | Applied Statistics or Cost Estimating |
| 5/97–Present | 3 semester hours, lower division baccalaureate/associate category | Acquisition and Cost Estimating |
| 4/98–Present | 2 semester hours, lower division baccalaureate/associate category | Contract Management |
| 10/01–Present | 2 semester hours, lower division baccalaureate/associate category | Financial Management |
| 6/96–Present | 2 semester hours, upper division baccalaureate category | Financial Management |
| 6/02–6/03 | 2 semester hours, upper division baccalaureate category | Materials Management |
| 3/02–Present | 3 semester hours, lower division baccalaureate/associate category | Contract Management |
| 6/01–Present | 3 semester hours, upper division baccalaureate category | Acquisition/Supply Management |
| 10/97–Present | 4 semester hours, upper division baccalaureate category | Contract Management |
| 4/99–Present | 3 semester hours, upper division baccalaureate category | Quantitative Methods, Quantitative Analysis, Cost and Pricing Techniques or Contract Costing |
| 1/97–Present | 2 semester hours, upper division baccalaureate category | Public Sector Contract Law |
| 1/99–Present | 3 semester hours, upper division baccalaureate category | Cost Accounting |
| 5/99–Present | 3 semester hours graduate category | Contract Management and International Management |
| 1/98–Present | 3 semester hours, upper division baccalaureate category<br>baccalaureate category | Advanced Applied Statistics<br>Real Property or Real Estate |
| 9/99–Present | 2 semester hours, lower division baccalaureate/associate category | Acquisition Management or Business Management |

| CURRENT DAU COURSES AND ACE RECOMMENDATIONS (Continued) | | |
|---|---|---|
| Course Number | Course Title | ACE Identifier |
| IRM 201 | Intermediate Information Systems Acquisition | DD-0326-0006 |
| IRM 303 | Advanced Information Systems Acquisition | DD-0326-0005 |
| LOG 101 | Acquisition Logistics Fundamentals | DD-1405-0010 |
| LOG 201 | Intermediate Acquisition Logistics | DD-0326-0010 |
| LOG 304 | Executive Acquisition Logistics Management | DD-0326-0004 |
| PMT 250 | Program Management Tools | DD-1408-0048 |
| PMT 303; PMT 402 | Executive Program Manager's Course | DD-1408-0019 |
| PMT 305; PMT 403 | Program Manager's Skills (Formerly PMT 305, Program Manager's Survival) | DD-1408-0021 |
| PMT 352 | Program Management Office | DD-1408-0046 |
| PMT 401 | Program Manager's Course | DD-1408-0044 |
| PQM 103 | Defense Specification Management | DD-1408-0029 |
| PQM 201 | Intermediate Production, Quality and Manufacturing | DD-1408-0042 |
| PQM 301; PRD 301 | Advanced Production, Quality and Manufacturing (Formerly Defense Acquisition Engineering, Manufacturing, and Quality Control) | DD-1408-0010 |
| SAM 101 | Basic Software Acquisition Management (Distance Learning) | DD-1408-0037 |
| SAM 201 | Intermediate Software Acquisition Management | DD-1408-0013 |
| SAM 301 | Advanced Software Acquisition Management | DD-1402-0004 Version II |
| SYS 201 | Intermediate Systems Planning, Research, Development and Engineering (Hybrid) | DD-1408-0043 |
| SYS 301 | Advanced Systems Planning, Research, Development and Engineering | DD-1408-0016 |
| TST 101 | Introduction to Acquisition Workforce Test and Evaluation | DD-1408-0050 |
| TST 202 | Intermediate Test and Evaluation | DD-1408-0022 |

| CURRENT DAU COURSES AND ACE RECOMMENDATIONS (Continued) | | |
|---|---|---|
| Effective Dates | Recommended College Credit Hours for DAU Courses | Specialty Area |
| 10/95–Present | 3 semester hours, upper division baccalaureate category | Acquisition of Information Systems as an elective in a Management Information Systems Program |
| 10/95–Present | 3 semester hours graduate category | Management of Information Systems Acquisition as an elective in a Management Information Systems Program |
| 10/99–Present | 1 semester hour, lower division baccalaureate/associate category | Supply Management |
| 10/01–Present | 3 semester hours, upper division baccalaureate category or<br>2 semester hours, graduate category<br>(Only one of the above can be granted.) | Logistics Management or<br>Advanced Logistics Management |
| 8/96–Present | 3 semester hours, upper division baccalaureate category | Channel Management and Logistics |
| 8/96–Present | 3 semester hours, upper division baccalaureate category | Project Management |
| 8/94–Present | 3 semester hours graduate category | Program Management |
| 6/96–Present | 1 semester hour graduate category | Program Management |
| 6/02–Present | 6 semester hours, upper division baccalaureate category<br>3 semester hours graduate category | 3 in Principles of Management and 3 in Operations Management<br>Acquisitions Management |
| 1/03–Present | 9 semester hours graduate category | Strategic Management or<br>Capstone Management |
| 4/98–Present | 2 semester hours, lower division baccalaureate/associate category | Procurement |
| 12/00–Present | 3 semester hours, upper division baccalaureate category | Production and Operations Management |
| 10/93–Present | 3 semester hours graduate category | Business Administration or<br>Technical Management |
| 12/98–Present | 2 semester hours, lower division baccalaureate/associate category | Software Systems Procurement Management |
| 6/96–Present | 3 semester hours, upper division baccalaureate category | Acquisition Management |
| 1/98–Present | 2 semester hours, upper division baccalaureate category | Management Information Systems |
| 9/01–Present | 3 semester hours, upper division baccalaureate category | Systems Engineering |
| 6/96–Present | 3 semester hours graduate category | Technical Management |
| 10/00–Present | 1 semester hour, lower division baccalaureate/associate category | Quality Control |
| 8/96–Present | 3 semester hours, upper division baccalaureate category | Data Analysis and Modeling |

| COURSES STILL VALID FOR CREDIT BUT NO LONGER OFFERED | | |
|---|---|---|
| **Course Number** | **Course Title** | **ACE Identifier** |
| ACQ 101 | Fundamentals of Systems Acquisition Management | DD-1408-0012 |
| ACQ 101 | Fundamentals of Systems Acquisition Management | DD-1408-0030<br>Version I |
| ACQ 201 | Intermediate Systems Acquisition | DD-1408-0020<br>Version I |
| ACQ 201;<br>PMT 201;<br>DSMC-37 | Intermediate Systems Acquisition (Acquisition Basics) | DD-1408-0011 |
| BCF 101 | Fundamentals of Cost Analysis<br>(formerly BCE 101, Fundamentals of Cost Analysis)<br>(refer to *1998 ACE Guide*) | DD-1115-0001<br>Version I |
| BFM 102 | Contract Performance Management Fundamentals | DD-1408-0014 |
| BFM 203 | Intermediate Contract Performance Management | DD-1408-0015 |
| CON 101 | Basics of Contracting (Resident Version)<br>(formerly CON 101, Contracting Fundamentals) | DD-1408-0032 |
| CON 101 | Contracting Fundamentals by Correspondence | AR-0326-0054<br>Version II |
| CON 101 | Contracting Fundamentals<br>(Management of Defense Acquisition Contracts Basic) | AR-0326-0053<br>Version II |
| CON 102 | Operational Level Contracting Fundamentals | DD-1405-0003 |
| CON 103 | Facilities Contracting Fundamentals | DD-1402-0009 |
| CON 104 | Principles of Contract Pricing (Resident Version)<br>(formerly CON 104, Contract Pricing) | DD-1405-0004 |
| CON 105 | Operational Level Contract Pricing | DD-1405-0001 |
| CON 106 | Facilities Contracts Pricing | DD-1402-0008 |
| CON 211 | Intermediate Contracting | AR-0326-0057 |
| CON 211;<br>8D-F12 | Intermediate Pre-Award Contracting<br>(Management of Defense Acquisition Contracts Advanced)<br>(Management of Acquisition Contracts Advanced) | AR-0326-0010 |
| CON 221 | Intermediate Contract Administration | DD-1405-0005 |
| CON 223 | Intermediate Facilities Contracting | DD-1402-0007 |
| CON 231 | Intermediate Contract Pricing | DD-1405-0006<br>Version I |

| COURSES STILL VALID FOR CREDIT BUT NO LONGER OFFERED | | |
|---|---|---|
| **Effective Dates** | **Recommended College Credit Hours for DAU Courses** | **Specialty Are** |
| 9/94–5/97 | 3 semester hours, lower division baccalaureate/associate category | Acquisition Management |
| 6/97–1/99 | 3 semester hours, lower division baccalaureate/associate category | Acquisition Management |
| 6/96–4/01 | 4 semester hours, upper division baccalaureate category | Acquisition Management |
| 10/90–5/96 | 4 semester hours, upper division baccalaureate category | Systems Management |
| 6/96–9/01 | 3 semester hours, lower division baccalaureate/associate category | Introduction to Applied Statistics, Cost Estimating and Analysis |
| 7/95–10/97 | 3 semester hours, upper division baccalaureate category | Management |
| 3/96–10/97 | (Both courses must be completed.) | |
| 10/97–8/02 | 3 semester hours, lower division baccalaureate/associate category | Contract Management |
| 10/93–3/97 | 3 semester hours, upper division baccalaureate category | Logistics Management |
| 10/93–3/97 | 3 semester hours, upper division baccalaureate category | Logistics Management |
| 3/95–9/97 | 3 semester hours, upper division baccalaureate category | Procurement/Supply Management |
| 10/96–9/97 | 3 semester hours, upper division baccalaureate category | Procurement/Supply Management |
| 1/93–9/02 | 3 semester hours, upper division baccalaureate category | Procurement/Supply Management |
| 1/95–9/97 | 3 semester hours, upper division baccalaureate category | Procurement/Supply Management |
| 10/96–9/97 | 3 semester hours, upper division baccalaureate category | Procurement/Supply Management |
| 6/94–4/99 | 2 semester hours, upper division baccalaureate category or<br>1 semester hour, graduate category<br>(Only one of the above can be granted.) | Contract Management |
| 1/90–5/94 | 2 semester hours, upper division baccalaureate category or<br>1 semester hour, graduate category<br>(Only one of the above can be granted.) | Acquisition Management<br>Contract Management |
| 6/96–9/97 | 2 semester hours, upper division baccalaureate category | Procurement/Supply Management |
| 11/96–9/97 | 2 semester hours, upper division baccalaureate category | Procurement/Supply Management |
| 4/95–1/99 | 3 semester hours, upper division baccalaureate category | Procurement/Supply Management |

| COURSES STILL VALID FOR CREDIT BUT NO LONGER OFFERED (Continued) | | |
|---|---|---|
| Course Number | Course Title | ACE Identifier |
| CON 233 | Cost Accounting Standards Workshop | AR-1401-0021 Version II |
| CON 241 | Automated Information Systems Contracting | DD-1402-0006 |
| IND 101 | Contract Property Administration | DD-0331-0002 |
| IND 201 | Intermediate Contract Property Administration | DD-0331-0001 |
| LOG 201 | Intermediate Acquisition Logistics | DD-0326-0009 |
| LOG 201 | Intermediate Acquisition Logistics | AR-0326-0055 Version II |
| LOG 202; ALMC-LR | Logistics Support Analysis (Defense Basic Logistics Support Analysis) | AR-0326-0056 |
| LOG 205; ALMC-AH | Provisioning (Army Provisioning Process) | AR-1405-0221 Version II |
| N/A | Program Management | DD-1408-0002 |
| PMT 301 | Program Management | DD-1408-0007 |
| PMT 302 | Advanced Program Management | DD-1408-0018 |
| PMT 341 | Systems Acquisition for Contracting Personnel (Executive) | DD-1408-0009 |
| PQM 103; ALM-34-0235` | Defense Specification Management | AR-1408-0035 Version II |

| COURSES STILL VALID FOR CREDIT BUT NO LONGER OFFERED (Continued) | | |
|---|---|---|
| Effective Dates | Recommended College Credit Hours for DAU Courses | Specialty Area |
| 10/93–3/03 | 2 semester hours, upper division baccalaureate category | Cost Accounting Standards |
| 4/93–9/98 | 3 semester hours, upper division baccalaureate category | Management Information Systems |
| 1/99–9/03 | 3 semester hours, upper division baccalaureate category | Contract Property Administration or Real Property or Real Estate |
| 1/99–9/03 | 3 semester hours, upper division baccalaureate category | Contract Property Administration or Real Property or Real Estate |
| 3/99–9/01 | 3 semester hours, upper division baccalaureate category | Procurement or Logistics Management |
| 9/91–5/97 | 2 semester hours, upper division baccalaureate category or<br>1 semester hour graduate category | Procurement<br>Advanced Logistics Management |
| 1/90–1/96 | 2 semester hours, upper division baccalaureate category or<br>1 semester hour graduate category<br>(Only one of the above can be granted.) | Materiel Acquisition Process and Support Systems |
| 1/93–9/03 | 3 semester hours, lower division baccalaureate/associate category | Supply Management |
| 1/73–1/90 | 3 semester hours, upper division baccalaureate category<br>6 semester hours graduate category | 2 in Managerial Finance and 1 in General Management<br>6 in Defense Program and Project Management if the student has already completed Program Management for Functional Managers (Program Management for Contract Administration), otherwise,<br>9 in Defense Program and Project Management |
| 2/90–6/95 | 2 semester hours, upper division baccalaureate category<br>9 semester hours graduate category | Financial Planning and Analysis<br>3 in Leadership and Group Decision Process; 3 in Systems Management; and 3 in Survey of Program/Operations/ Manufacturing Management |
| 3/95–8/02 | 9 semester hours graduate category | 3 in Financial Management; 3 in Operations Management; and 3 in Technical Management |
| 1/90–9/97 | 3 semester hours graduate category | Procurement Management |
| 5/93–3/98 | 1 semester hour, lower division baccalaureate/associate category | Procurement |

## College Credit through Examination

Employees who are required to have 24 semester credit hours in the business disciplines to qualify for the Acquisition Corps or for contracting positions may meet all or part of the credit hour requirement through successful completion of examinations administered by the Defense Activity for Non-Traditional Education Support (DANTES).

Whenever semester credit hours are required for certification, DANTES examinations may be substituted. DANTES sponsors the College Level Examination Program (CLEP) and DANTES Subject Standardized Tests (DSSTs) through the College Board and the Educational Testing Service (ETS). Seven tests are available, and a passing score on an examination qualifies for 3 semester credit hours toward the Acquisition Corps education standard.

Tests are administered to eligible personnel at military education offices that have DANTES Test Centers. A directory of military education offices is available on the DANTES Web site (http://www.voled.doded.mil/). Follow the links to DANTES, Examination Programs, and Test Center Lookup. The following table provides information on the tests and the credit hours that may be applied toward the Acquisition Corps education standards.

## College Level Examination Program (CLEP)
## DANTES Subject Standardized Tests (DSST)

| Acquisition Education Requirement | DSST or CLEP Examination | SEM Credit Hours |
|---|---|---|
| Accounting | DSST 525 - Principles of Financial Accounting | 3 |
| Business Finance | DSST 524 - Principles of Finance | 3 |
| Economics | CLEP 036 - Principles of Macroeconomics | 3 |
| | CLEP 037 - Principles of Microeconomics | 3 |
| Law | DSST 534 - Business Law II | 3 |
| Marketing | CLEP 023 - Principles of Marketing | 3 |
| Organization and Management | DSST 530 - Personnel/Human Resources Management | 3 |
| | DSST 531 - Organization Behavior | 3 |
| Quantitative Methods | DSST 450 - Principles of Statistics | 3 |