

**COMPETENCIES
EMPLOYEE SELF-ASSESSMENT**

IRM 201 – INTERMEDIATE INFORMATION SYSTEMS ACQUISITION

IRM 201	Competency	Yes	No	Work Description/Justification
1	Apply Federal, DoD, and Service Life Cycle Management regulations and policies to information technology acquisition programs.			
2	Explain the use of Life Cycle Management documentation and acquisition plans in information technology management.			
3	Describe and recommend a DoD information technology acquisition strategy.			
4	Provide information technology life cycle cost data for use in the Planning, Programming, and Budgeting System (PPBS).			
5	Recommend appropriate information technology life cycle budget execution strategies.			
6	Determine appropriate cost and performance analysis methodologies and techniques.			
7	Develop strategies for managing risks in an information technology acquisition.			
8	Choose and interpret appropriate measures/metrics for a specified portion of an information technology acquisition.			

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9	Develop a plan for using teams to manage an information technology acquisition program and demonstrate effective team participation.			
10	Develop a change management plan and demonstrate change management techniques for incorporating information technology into an organization.			
11	Develop information technology goals for strategic planning.			
12	Develop specified elements of an information technology strategic plan.			
13	Review program execution events and information technology strategic plan to determine discrepancies and recommend revisions.			
14	Explain and apply methods and techniques for eliciting and refining requirements.			
15	Apply techniques for tracing and managing the configuration of requirements.			
16	Apply at least one method for analyzing alternatives.			
17	Apply concepts and principles of technical standards in the systems development process.			
18	Analyze and apply architecture concepts and develop information technology acquisition strategies to conform to architecture requirements.			

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19	Analyze the DoD process for achieving interoperability, the interrelationship of interoperability to the information technology acquisition process, and the relationship between interoperability and architecture.			
20	Apply systems and software engineering methodologies and processes in a particular information technology system.			
21	Apply configuration management functions and principles in an information systems acquisition.			
22	Apply quality assurance methods and techniques during all phases of the life cycle.			
23	Explain how software documentation, reports, and test results contribute to quality assurance.			
24	Develop a deployment plan for an information technology system.			
25	Recommend appropriate technical choices from among current information technologies for inclusion in information technology systems, understanding the state-of-the-art and trends in the principal technologies.			
26	Explain methods and techniques for technology insertion.			

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27	Recommend an appropriate technical choice of information technology systems and methods for facilitating all aspects of program management.			
28	Apply data management technologies and methods for DoD information technology system acquisition programs.			
29	Conduct market research for an information technology requirement, assess results, and recommend information technology acquisition strategies.			
30	Explain the impact of implementing electronic commerce in information technology acquisition programs.			
31	Explain the impact and implementation of commercial items and non-developmental items in an information technology acquisition program.			
32	Explain the differences between commercial and non-developmental items acquisition processes and other acquisition methods and processes.			
33	Identify information technology acquisition plan unique strategies and information.			
34	Develop an information technology acquisition plan from information contained in other information technology program documentation.			

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35	Prepare sections of an information technology solicitation.			
36	Write a statement of objectives and a performance statement of work.			
37	Explain information technology solicitation issues.			
38	Identify actions and decisions during the solicitation process that may cause protests, and explain why.			
39	Develop evaluation criteria for an information technology acquisition.			
40	Develop an information technology source selection plan.			
41	Evaluate proposals for an information technology acquisition.			
42	Perform contract administration and identify issues for an information technology acquisition.			