

March 7, 2007

REGISTRATION FOR DEFENSE ACQUISITION UNIVERSITY (DAU) COURSES

1. DEFINITIONS:

a. **Classroom Courses:** The classroom mode is a planned education and training program during which the student is guided to achieving objectives by an instructor using course material. Learning occurs in a formal classroom setting.

b. **Technology-Based Courses:** Students access DAU online courses through DAU's virtual university. They pace their own learning over the time period allotted unless they work in a cohort. A cohort is a group of students who start and end the same online section on the same dates. Faculty members are available to facilitate as needed.

2. PURPOSE: DAU courses are delivered in two modes: classroom and technology-based. This directive provides the policy for registering and maintaining registrar information for students enrolling in DAU courses.

3. DISCUSSION: The DAU provides the training and education program mandated by the Defense Acquisition Workforce Improvement Act. The acquisition workforce participates in DAU courses to meet mandatory, assignment-specific, and continuous learning requirements in acquisition career fields.

4. POLICY:

a. Registration for all DAU courses is through the Army Training Requirements and Resources System (ATTRS). This training management system tracks student registration and enrollment. ATTRS contains the official schedule and training records for DAU.

b. The policy for registering for DAU courses is the same regardless of delivery mode. **Students register for a single DAU course through their Service's online registration system.**

c. On the day a class starts the instructor can accept walk-in students from the local area if they meet the prerequisite requirements in accordance with DAU Directive 706, Course Prerequisites, paragraph 5.

5. **RESPONSIBILITIES**: DAU's course scheduler develops and maintains the schedule of course offerings that the students reference to enroll in DAU courses.

6. **APPLICABILITY AND SCOPE**: The provisions of this directive apply to DAU Headquarters, Regions, Training Centers, and students.


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