

# STUDENT INFORMATION SYSTEM

## Welcome!

Greetings to two new members of the SIS Core Team:

**Cary Morris**— Integration Manager

**Rick Lux**— Interface Documentation Lead

Special points of interest:

Members of the SIS Core Team are making the rounds to document the work flows of all those who interact with students. The journey has taken them from Maryland to Pennsylvania to Texas:

- **Mid-Atlantic Region**  
June 22
- **HQ Staff/Faculty**  
July 19, August 1 and 25
- **Army**  
August 2
- **Navy**  
August 31
- **Air Force**  
September 2

\*Visits to all remaining regions being planned

## GETTING TO IMPLEMENTATION

Meetings have become more specialized in the remaining months of the procurement process.

Members of the Student Information System (SIS) Core Team are visiting each of the Services as well as faculty and staff members at the DAU Regions to find out the finest details of their workloads and where improvement is needed.

The team began their one-on-ones by sitting down with Student Services to find out how they interact with the current systems to send welcome letters and oversee registration, among other duties. The workflows for the Directors, Acquisition Career Management (DACMs)



Navy DACMs and the SIS team have one of several discussions on current process workflows, system support, and improvement opportunities.

included waitlist management and approval cycles.

In reviewing how processes are currently managed, the team hopes to understand “as-is” func-

tionality and lessons learned from the current systems while also gathering a wish list for the new Student Information System’s “to-be” environment.

## DAU FORMALLY MEETS VENDORS AND EXPLAINS GOALS FOR SIS

With the Request for Proposal (RFP) officially out on the streets August 6, the SIS team was able to meet with the vendors interested in implementing DAU’s future Student Information System.

The Pre-Proposal Conference was held August 13 by the SIS contracting office, U.S. General Services Association (GSA) National Capital Region (NCR), at its L’Enfant Plaza location in Washington, DC.

Four vendors attended the hour-long meeting, along with representatives from the SIS Core Team, Army, Air Force, 4th Estate and GSA. Sponsor Mark Whiteside kicked off the conference with a presentation that included several key points of the current systems DAU uses and an explanation of the university’s career fields.

The vendors were able to ask select questions in the final minutes of the

meeting, however the majority of their detailed inquiries were written down and delivered days later. Questions included clarification of SIS requirements from the RFP and the current systems’ capabilities. The SIS team returned answers to the questions August 30.

Potential vendors submitted their official proposals September 7. The Technical Evaluation of their systems will follow.

*“When minds meet,  
they don't just  
exchange facts: they  
transform them,  
reshape them, draw  
different implications  
from them, engage in  
new trains of  
thought..”*

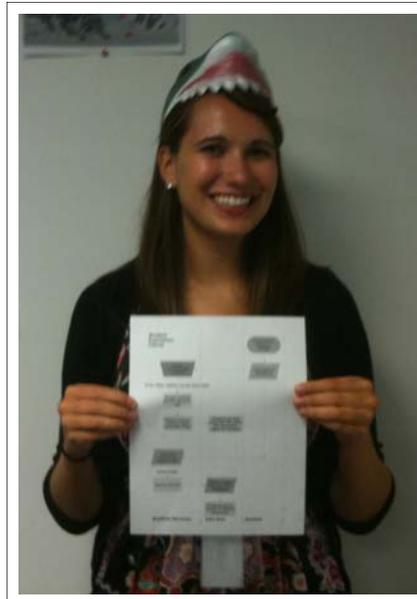
-Theodore Zeldin,  
English philosopher



The SIS Team meets with GLTC and Mike Krueger, prior to his relocation to Colorado, to fully understand ATLAS and Blackboard use and their system interactions.

# STEP BY STEP

The SIS team continues to meet with DACMs and DAU staff to gather information about functionality to prepare for implementation.



SIS Intern Stephanie Kelly, who drafted several process flows this summer, says farewell in a shark hat! She returns to classes at UVA.



DAU's Schedule Management unit helps the SIS Team identify opportunities for better efficiency, controls, and student experience.