

NOTICE FOR DAU STUDENTS COMING TO FORT MONMOUTH

Fort Monmouth ID Card System – Visitor Badge Requirements

In order for Fort Monmouth to sponsor you and authorize your Visitor Badge for access to the Fort, please complete the information below and return the form to Lisa Tiggs-Houston at least one week prior to your class start date. The welcome message you received from the Defense Acquisition University provides directions to Fort Monmouth and the Visitor Control Center, a list of identification items you must present, and instructions for obtaining your Visitor Badge when you arrive. Directions from the VCC to classroom buildings are also included. If you have questions or need further information, please do not hesitate to contact Lisa Tiggs-Houston at (732) 532-1039.

Thank you for helping us to expedite your visit to Fort Monmouth.

**FAX THIS FORM TO LISA TIGGS-HOUSTON AT
(732) 532-2780 or DSN 992-2780**

Visitor Information

Last Name, First Name, MI: _____

Social Security Number: _____ Home Phone: _____

Residential Address (must be a street address, not a post-office box):

Street Address: _____ Apt. _____

City, State, Zip Code: _____

Country of Citizenship (if resident but not citizen, so indicate): _____

Driver's License Number and State: _____

Date of Birth (month, day, year): _____

Company Name and Address: _____

Company Phone (include area code): _____

Vehicle License Plate Number and State (if rental, so state): _____

Check here if this person will not use a vehicle on post: _____

=====

For DCSPER-HRDD Use Only

Sponsor Information:

Category: Official Business Sponsor Name: DCSPER-HRDD, _____
Location/Bldg. No. _____ Sponsor Phone: 732-532-_____

Privileges:

Issue Date (month, day, year): _____ Expiration Date: _____

Access Days (circle all required): Sun Mon Tue Wed Thu Fri Sat

Purpose of Visit/Comments (indicate "Instruct" or "Attend" and course name when applicable):