



To help shape a culture that promotes career-long learning at the point of need, DAU adopted the Acquisition, Technology, and Logistics (AT&L) Performance Learning Model (PLM), which lays the foundation for meeting the professional development needs of the Defense Acquisition Workforce.

**Training courses** offer the Defense Acquisition Workforce the education, training, and experience when and where it is needed, satisfying the requirements of the Defense Acquisition Workforce Improvement Act.

**Performance support** is tailored to customer needs and may include consulting; targeted training, which is tailored to the specific requirement; rapid-deployment training, which delivers training within days of new policy implementation; and group facilitation.

**The DAU Continuous Learning Center** offers opportunities designed to maintain currency and help employees meet the DoD requirement to complete 80 continuous learning points every two years. DAU also hosts and participates in a variety of public forum events that promote learning and offer continuous learning opportunities.

**Knowledge sharing** is promoted through the AT&L Knowledge Sharing System, which provides online access to a variety of reference materials; the Acquisition Community Connection, which hosts an online information-sharing and discussion forum; and DAU's David D. Acker Library and Knowledge Repository, which supports the University's curricula and the research, consulting, and professional development of DAU's staff, faculty, and students.



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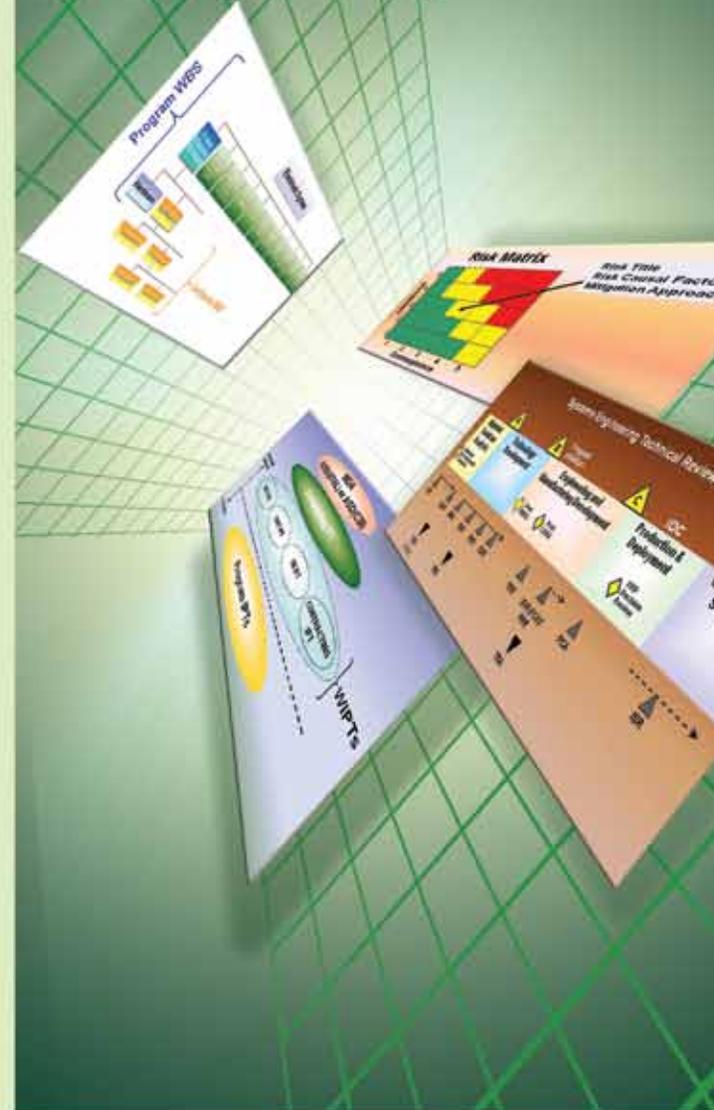
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# Developing a Systems Engineering Plan



## Course Description

Developing a Systems Engineering Plan (SEP) is a DAU tailored training course that is designed for Defense Information Systems Agency (DISA) employees. This course will provide students with the knowledge, material, and understanding of internal program documentation to develop an executable SEP for their programs.

This four-day course consists of various student activities, including lectures, group exercises, student briefs, "Jeopardy" reviews, and course assessment.

## Knowledge and Skills You Will Gain

- How to collect inputs for developing a SEP
- How to tailor the SEP for your program-specific needs
- How to update a SEP through the acquisition life cycle
- How to use the SEP as an effective technical management tool
- How to prepare for the SEP approval process

## Course Topics

- Work-Breakdown Structure
- Technology Maturation
- Introduction to SEP
- Program Requirements
- Technical Staffing and Organization Planning
- Technical Baseline Management
- Technical Review Planning
- Integration with Overall Program Management
- DISA SEP Assessment Standard Operating Procedures
- DISA SEP Approval Process

## Who Should Attend

The target audience is DISA systems engineers who have some familiarity with:

- DoD Instruction 5000.02, *Operation of the Defense Acquisition System*
- Integrated Defense Acquisition, Technology, and Logistics Life Cycle Management System
- *Defense Acquisition Guidebook Chapter 4, Systems Engineering*
- *Systems Engineering Plan Preparation Guide, OUSD(A&T)*

## Course Schedule & Registration

- For course schedule and more information, contact Vernessa Minnifield at 703-607-6622 or [vernessa.minnifield@disa.mil](mailto:vernessa.minnifield@disa.mil).
  - All DISA employees planning to attend should self-register via the DISA Online Training System (DOTS) at <https://cmis.disa.mil/training/dots3/main.cfm>.

