NON-DoD PERSONNEL

CAREER DEVELOPMENT RESOURCES FOR NON-DoD PERSONNEL

- **Federal Civilians** can find information about acquisition career management programs through the Federal Acquisition Institute (FAI) at www.fai.gov. FAI facilitates and promotes career development and strategic human capital management for the federal acquisition workforce outside of the Department of Defense.
  - —**Registration Website:** https://atrrs.army.mil/channels/faitas
  - —**FAI Help Desk:** 703-805-2300, Option 3
  - —**Established** in 1976, the Federal Acquisition Institute (FAI) has been charged with fostering and promoting the development of a federal acquisition workforce.
  - —**Federal certification** programs are designed to establish consistent competencies and standards for those performing acquisition-related work in civilian agencies.
- **Defense Industry** employees may attend DAU courses at no cost, but on a space-available basis.
  - —**Registration Website:** https://atrrs.army.mil/channels/nondod
  - —**Certification:** There is no organization or association that confers certification in a functional area for defense industry employees similar to the certification program administered by DoD for its Defense Acquisition Workforce members. Industry employees may demonstrate comparable training to the members of the Defense Acquisition Workforce by successfully completing DAU courses.

DEFENSE ACQUISITION WORKFORCE REQUIREMENTS CHECKLIST

☐ **CERTIFICATION:**

Individuals assigned to acquisition positions must satisfy position certification requirements within 24 months.

☐ **CONTINUOUS LEARNING:**

Individuals assigned to acquisition positions are required to maintain professional currency by acquiring a mandatory 80 continuous learning points (CLPs) every two years, with the goal of obtaining 40 CLPs every fiscal year.

☐ **CORE PLUS TRAINING:**

Commanders, supervisors, and functional managers may require that individuals assigned specific acquisition duties complete assignment-specific courses.

☐ **STATUTORY TRAINING/EDUCATION/EXPERIENCE:**

Individuals assigned to contracting; program executive officer (PEO), general officer/senior executive service (GO/SES) positions, and Acquisition Category (ACAT) I, IA, and II program manager and deputy program manager positions must accomplish additional training and/or education required by statute.

☐ **CRITICAL ACQUISITION POSITION REQUIREMENTS:**

Individuals assigned to critical acquisition positions, including key leadership positions, must meet Acquisition Corps requirements and must execute a tenure agreement.

Refer to your component's DACM website for specific guidance.

Defense Acquisition Workforce

DEFENSE ACQUISITION WORKFORCE

The Defense Acquisition Workforce Improvement Act (DAWIA) (10 USC Chapter 87) was enacted in 1990 to improve the effectiveness of the personnel who manage and implement defense acquisition programs through education, training, and work experience. Three key programs to achieve this goal are:

CAREER FIELD CERTIFICATION

- Certification was established by DoD as a process through which persons in the acquisition workforce would be recognized as having achieved the required professional credentials after having attained the skills and competencies needed to successfully complete mission requirements.
- Each acquisition-coded position has specific certification requirements.
- Workforce members have 24 months (from the date of assignment) to achieve the certification requirements of their position.

For more information, go to www.dau.mil/doddacm/Pages/Certification.aspx

DEFENSE ACQUISITION CORPS

- The purpose of the Acquisition Corps is to professionalize workforce members by establishing standard criteria for the most critical positions.
- The Acquisition Corps applies to workforce members preparing for assignment to Critical Acquisition Positions (CAPs) and is recognized across all DoD components.
- Achieving the eligibility requirements for the Acquisition Corps is an important career development goal for workforce members who aspire to leadership roles in any of the acquisition functional areas.
- While the Acquisition Corps standards are uniform across DoD, procedures for induction vary. Refer to your component's DACM website for guidance.
- To serve in a CAP, individuals must meet Acquisition Corps requirements prior to the assignment or a waiver must be approved.

For more information, go to www.dau.mil/doddacm/Pages/DAC.aspx

CONTINUOUS LEARNING

- USD (AT&L) established a continuous learning requirement to maintain professional currency and ensure workforce members engage in lifelong learning.
- Continuous learning applies to all Defense Acquisition Workforce members.
- Workforce members are required to earn 80 continuous learning points (CLP) every two years, with a goal of earning 40 points per year.

For more information, go to www.dau.mil/clc

Directors of Acquisition Career Management (DACM)

ABOUT DACMS...

Each military department and the defense agencies have a Director, Acquisition Career Management, responsible for the development and sustainment of the acquisition workforce. Responsibilities include:

- Uniform implementation of DAWIA and the DoD Acquisition, Technology and Logistics Workforce Education, Training, and Career Development Program.
- Management of component resources required to meet DAWIA requirements, including quotas for DAU courses.
- Coordinating with DAU to ensure the learning and developmental needs of the Defense Acquisition Workforce are addressed.
- Supporting enterprise human capital initiatives to create a high-performing Defense Acquisition Workforce.

Lt. Gen. William N. Phillips

ARMY

The mission of the U.S. Army Acquisition Support Center (USAASC) is to support the Army's acquisition mission through superior personnel development systems and management support capabilities, enabling the most effective and efficient equipping of the nation's forces while maintaining an internal culture of constant organizational improvement.

The USAASC achieves these goals by:

- Acquisition career management support to the acquisition workforce.
- Customer service and support to the program executive officers and direct reporting program managers.
- Subject matter expertise and analytical support to various DoD elements to support the acquisition mission.

REGISTRATION
https://atrrs.army.mil/channels/aitas

HELP DESK
usaasc.reservations@conus.army.mil
703-805-1237

http://asc.army.mil

Ms. Rene Thomas-Rizzo

NAVY

The Navy DACM is the lead in the Department of the Navy for management and the development of the acquisition workforce. Having the right people in the right job, at the right time with the right experience and training will translate to effective and efficient program execution and guarantee that sailors and Marines receive the capability they need.

The DACM seeks to improve the workforce through education, training, alignment, deliberate succession planning and thoughtful career management. The fundamental precept that guides the DACM office is that current and future Department of the Navy warfighting development, procurement and life cycle sustainment demands a workforce that is competent in all acquisition career fields.

REGISTRATION
https://atrrs.army.mil/channels/navyedacm

HELP DESK
Contact your command DAWIA representative or the helpdesk at
240-725-0727

https://acquisition.navy.mil

Mr. Patrick Hogan

AIR FORCE

The Acquisition Professional Development Program (APDP) section of the Acquisition functional area on the Air Force Portal provides Air Force acquisition workforce members a single source of information about the APDP and access to resources to pursue acquisition professional development goals.

- Position coding requirements
- Certification standards
- Professional Development
- Acquisition Corps eligibility
- Assignment-specific training
- Tuition assistance
- Awards and recognition
- Find your local POC
- Review/fix your acquisition record
- Register for training at DAU or AFIT
- Track continuous learning

REGISTRATION
https://atrrs.army.mil/channels/acqnow

HELP DESK
acqnow@randolph.af.mil

http://ww3.safaq.hq.af.mil/career

Mr. Jeffrey Birch

4TH ESTATE

The 4th Estate DACM assists in managing the accession, training, education, and career development of the DoD components outside the military departments.

- Defense agency civilians should contact their training coordinator for career management questions and the ACQTAS Help Desk for technical difficulties.
- Military students should contact their Service DACM office for application and registration assistance.
- Federal civilians assigned to DoD components outside the military departments must submit applications for DAU courses through the Federal Acquisition Institute (www.fai.gov).

REGISTRATION
https://atrrs.army.mil/channels/acqtas

HELP DESK
acqtashelp@asmr.com
703-645-0161

http://www.dau.mil/doddacm