



DEPARTMENT OF DEFENSE

DEFENSE ACQUISITION UNIVERSITY
OFFICE OF THE PRESIDENT
9820 BELVOIR ROAD
FORT BELVOIR, VA 22060-5565

MAY 30 2013

MEMORANDUM FOR THE DIRECTORS, ACQUISITION CAREER MANAGEMENT

SUBJECT: Status of Furlough Days with Respect to the Defense Acquisition University Training Schedule in FY 2013

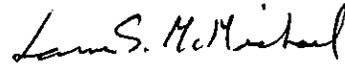
In order to comply with Secretary Hagel's May 14, 2013, memo regarding the Department of Defense (DoD) sequestration plan for implementing furloughs for most of DoD civilians for up to 11 days, Defense Acquisition University (DAU) has made plans to adjust its classroom training schedule to accommodate for one furlough day to be taken each week for the July 8 - September 20, 2013, time period.

DAU's efforts to adjust the classroom training schedule were based on the following general principles.

- Make every effort to maintain the existing classroom schedule to preserve the seats needed by the Defense Acquisition Workforce to obtain the requisite Defense Acquisition Workforce Improvement Act training course completions to achieve certification goals.
- Maintain the integrity of the training by not reducing the Terminal Learning Objectives and Enabling Learning Objectives while reducing course length to accommodate the furlough considerations.
- While attending DAU training students would conform to the furlough schedule of the course and not their home organization. To accommodate mandatory certification training, Components are encouraged to adjust student work and furlough schedules so that students are not traveling on a furlough day. In other words, students would adapt their home office furlough schedules to align with the furlough days planned in the adjusted course schedule. Those students who could not conform to the course furlough schedule would cancel their class reservation in the Component's respective training registration system.
- If the furlough is rescinded, DAU will continue with the adjusted schedule.
- Communication – DAU will have on its www.dau.mil website the most current information regarding the impact of sequestration, and specifically furloughs, to the FY 2013 training schedule. Also, DAU will incorporate in all classroom course student welcome letters, which are sent out to students 30-60 days prior to the start of class, instructions regarding the furlough and its impact on the class format and schedule. Two weeks prior to the start of class, an additional notice will be issued to students reminding them of the DAU course information and specific information with respect to the furlough impact on that classroom offering.

- Attached is the structure that will be invoked as DAU's training schedule.

We appreciate the opportunity to continue to provide mission critical acquisition training for the Defense Acquisition Workforce in FY 2013. DAU will strive to maintain the training schedule to the best of its ability and to keep the Defense Acquisition Workforce and the Components apprised of the FY 2013 schedule execution status as the furlough process unfolds.



James S. McMichael
Acting President

Attachment:
As stated

DAU's Training Schedule

= Class Furlough Day

5 Day Courses					
	Mon	Tue	Wed	Thu	Fri
1 Week Course	Monday Start				
	4				

Courses that Begin at the Start of a Pay Period					
	Mon	Tue	Wed	Thu	Fri
A 2 Week Course	Tuesday Start				
	4				
	Bookend				

Courses that Begin at the Start on the Second Week of the Pay Period					
	Mon	Tue	Wed	Thu	Fri
B 2 Week Course	Tuesday Start				
	0				
	4				
	Bookend				

Courses that Begin at the Start on the Second Week of the Pay Period					
	Mon	Tue	Wed	Thu	Fri
A 4 Week Course	Tuesday Start				
	0				
	4				
	Bookend				

19 course days less 3 furlough days = Net 16 course days					
	Mon	Tue	Wed	Thu	Fri
A 4 Week Course	Tuesday Start				
	0				
	4				
	3				

Courses that Begin at the Start on the Second Week of the Pay Period					
	Mon	Tue	Wed	Thu	Fri
B 4 Week Course	Tuesday Start				
	0				
	4				
	5				
	3				

Courses that Begin at the Start on the Second Week of the Pay Period					
	Mon	Tue	Wed	Thu	Fri
B 4 Week Course	Tuesday Start				
	0				
	4				
	5				
	3				

- PMT 401 Will adjust as necessary based on military and civilian participation
- PMT 402 Will adjust as necessary based on military and civilian participation
- RQM 310 Will adjust as necessary based on military and civilian participation

All Courses greater than 3 days but less than 4.5 days will be conducted around a Friday Furlough day. All other courses at 3 days or less will hold to the original schedule

Courses that Begin at the Start of a Pay Period					
	Mon	Tue	Wed	Thu	Fri
A 3 Week Course	Tuesday Start				
	0				
	4				
	5				
	3				

Courses that Begin at the Start on the Second Week of the Pay Period					
	Mon	Tue	Wed	Thu	Fri
B 3 Week Course	Tuesday Start				
	0				
	4				
	5				
	3				