



OFFICE OF THE UNDER SECRETARY OF DEFENSE

3000 DEFENSE PENTAGON
WASHINGTON, DC 20301-3000

AUG 10 2011

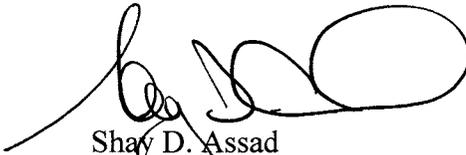
ACQUISITION,
TECHNOLOGY
AND LOGISTICS

MEMORANDUM FOR COMMANDER, UNITED STATES SPECIAL OPERATIONS
COMMAND (ATTN: ACQUISITION EXECUTIVE)
COMMANDER, UNITED STATES TRANSPORTATION
COMMAND (ATTN: ACQUISITION EXECUTIVE)
DEPUTY ASSISTANT SECRETARY OF THE ARMY
(PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE NAVY
(ACQUISITION AND PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE
(CONTRACTING)
DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Fiscal Year 2012 Changes in the Purchasing, and Industrial/Contract Property
Management Career Field Training Requirements

Defense Procurement and Acquisition Policy issued a memorandum on March 25, 2011, advising of significant revisions to the training standards associated with the Defense Acquisition Workforce Improvement Act certification Levels I, II, and III, in the contracting career field. As a result, corresponding changes have been made to the Purchasing, and the Industrial/Contract Property Management career field certification requirements since some of the core contracting course requirements are included in these career fields. The attachment outlines the current and revised Fiscal Year 2012 certification requirements for the Purchasing, and the Industrial/Contract Property Management career fields. The new certification requirements are effective on October 1, 2011.

The points of contact for these changes are Ms. Susan Pollack, DPAP, 703-697-8336, susan.pollack@osd.mil and Mr. Leonardo Manning, DAU, 703-805-2248, leonardo.manning@dau.mil. Questions regarding certification procedures should be referred to your Acquisition Career Management representative.



Shay D. Assad
Director, Defense Pricing

Attachment:
As stated

cc:
Army Director, Acquisition Career Management
Navy Director, Acquisition Career Management
Air Force Director, Acquisition Career Management
Director, Human Capital Initiatives
Director, Acquisition Career Management (DAU)

**Purchasing Career Field
Training Standards Effective 1 October 2011**

	ID	Course Title	Delivery Method	Length*
Level I	CON 100	Shaping Smart Business Arrangements	Distance Learning	20 hours
	CON 237	Simplified Acquisition Procedures	Distance Learning	16 hours
	CLC 058	Introduction to Contract Pricing	Distance Learning	2 hours
	CLG 001	DOD Government Purchase Card	Distance Learning	16 hours
	CLC 030	Essentials of Interagency Acquisitions/Fair Opportunity	Distance Learning	3 hours
Level II	CON 115	Contracting Fundamentals (see note)	Distance Learning	45 hours*
	CLC 033	Contract Format and Structure	Distance Learning	2 hours

Note: CON 090 is not a prerequisite for CON 115 for the Purchasing Career Field Certification Requirements.

*Course under development, the length is an estimate

Purchasing Level I Certification Training Standards - Course Transition Plan

Current Training Standards

Training Standards Effective 1 October 2011

CON 100	Shaping Smart Business Arrangements (Distance Learning (DL) 20 hrs)	 No Change	CON 100	Shaping Smart Business Arrangements (DL 20 hrs)
CON 237	Simplified Acquisition Procedures (DL 16 hrs)	 No Change	CON 237	Simplified Acquisition Procedures (DL 16 hrs)
		 Change New Requirement	CLC 058	Introduction to Contract Pricing (DL 2 hrs)
CLG 001	DOD Government Purchase Card (DL 16 hrs)	 No Change	CLG 001	DOD Government Purchase Card (DL 16 hrs)
CLC 030	Essentials of Interagency Acquisitions/Fair Opportunity (DL 3 hrs)	 No Change	CLC 030	Essentials of Interagency Acquisitions/Fair Opportunity (DL 3 hrs)

Purchasing Level II Certification Training Standards - Course Transition Plan

Current Training Standards

Training Standards Effective
1 October 2011

CON 110	Mission Support Planning (DL 23 hrs)	 Previous courses, collectively, become predecessor courses to CON 115 until 1 October 2013	CON 115	Contracting Fundamentals (DL 45 hrs) NOTE: CON 090 is not a prerequisite for CON 115 for the Purchasing Career Field Certification Requirements.
CON 111	Mission Planning Execution (DL 26 hrs)			
CON 112	Mission Performance Assessment (DL 14 hrs)			
CON 120	Mission Focused Contracting (Res 10 days)			
		 New Requirement	CON 033	Contract Format and Structure (DL 2 hrs)

**Industrial/Contract Property Management Career Field
Training Standards Effective 1 October 2011**

	ID	Course Title	Delivery Method	Length*
Level I	CON 100	Shaping Smart Business Arrangements	Distance Learning	20 hours
	CON 115	Contracting Fundamentals (see note)	Distance Learning	45 hours*
	IND 105	Contract Property Fundamentals	Classroom	9 days
Level II	ACQ 101	Fundamentals of Systems Acquisition Management	Distance Learning	25 hours
	CON 200	Business Decisions for Contracting	Distance Learning	19 hours
	IND 200	Intermediate Contract Property Admin/Disp.	Classroom	10 days
	CON 216	Legal Considerations in Contracting	Distance Learning	23 hours
Level III	ACQ 201A	Intermediate Systems Acquisition, Part A	Distance Learning	35 hours
	CON 360	Contracting for Decision Makers	Classroom, and Distance Learning	9.5 days, and 10 hours
	HBS CLM	Harvard Business Series	Distance Learning	2 hours

Note: CON 090 is not a prerequisite for CON 115 for the Industrial/Contract Property Management Career Field Certification Requirements.

*Course under development, the length is an estimate

Industrial/Contract Property Management Level I Certification Training Standards - Course Transition Plan

Training Standards Effective 1 October
2011

Current Training Standards

CON 100	Shaping Smart Business Arrangements (Distance Learning (DL) 20 hrs)		CON 100	Shaping Smart Business Arrangements (DL 20 hrs)
CON 110	Mission Support Planning (DL 23 hrs)	 Previously courses, collectively, become predecessor courses to CON 115 until 1 October 2013	CON 115	Contracting Fundamentals (DL 45 hrs) NOTE: CON 090 is not a prerequisite for CON 115 for the Industrial/Contract Property Management Career Field Certification Requirements.
CON 111	Mission Planning Execution (DL 26 hrs)			
CON 112	Mission Performance Assessment (DL 14 hrs)			
IND 100	Contract Property Administration & Disposition Fundamentals (Classroom 10 days)	 New Requirement	IND 105	Contract Property Fundamentals (Classroom 9 days)
IND 103	Contract Property Systems Analysis Fundamentals (DL 30 hrs)			

Industrial/Contract Property Management Level II Certification Training Standards - Course Transition Plan

Current Training Standards

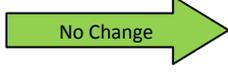
Training Standards Effective
1 October 2011

ACQ 101	Fundamentals of Systems Acquisition Management (DL 25 hrs)		ACQ 101	Fundamentals of Systems Acquisition Management (DL 25 hrs)
CON 214	Business Decisions for Contracting (DL 19 hrs)	 CON 214 becomes predecessor course until 1 October 2013	CON 200	Business Decisions for Contracting (DL 19 hrs)
CON 216	Legal Considerations in Contracting (DL 23 hrs)		CON 216	Legal Considerations in Contracting (DL 23 hrs)
IND 200	Intermediate Contract Property Administration & Disposition (Classroom 10 days)		IND 200	Intermediate Contract Property Administration & Disposition (Classroom 10 days)

Industrial/Contract Property Management Level III Certification Training Standards - Course Transition Plan

**Training Standards Effective 1 October
2011**

Current Training Standards

ACQ 201A	Intermediate Systems Acquisition, Part A (DL 35 hrs)		ACQ 201A	Intermediate Systems Acquisition, Part A (DL 35 hrs)
CON 353	Advanced Business Solutions for Mission Support (Classroom 10 days)	 CON 353 becomes predecessor course until 1 October 2013	CON 360	Contracting for Decision Makers (Classroom 9.5 days and DL 10 hrs)
HBS CLM	Harvard Business Series (HBS) (DL 2 hrs)		HBS CLM	Select one (DL 2 hrs)