

American Society of Military Comptrollers



Certified Defense Financial Manager (CDFM)

A New Standard of Excellence
for our
Financial Management Workforce

Why Should You Want a FM Certification?

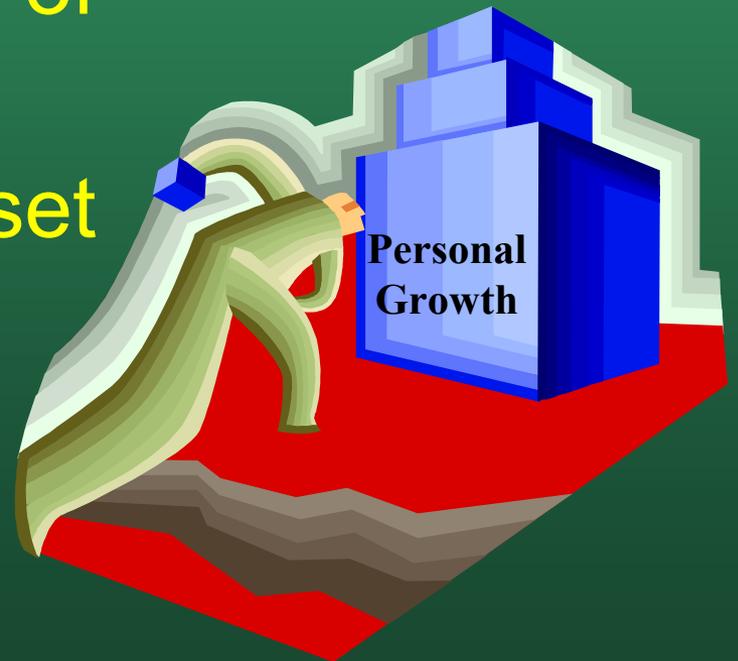
- Do you want...
 - to become more competent at what you do?
 - to be more competitive for promotions?
 - to be eligible for available incentives?
 - to carry a professional credential beyond government service?
- If the answer to any of these is...**YES**...



Then certification
is for you!!!

What Certification Can Do For You

- Roadmap for personal growth
- Opportunity to learn and understand a broad array of FM issues and topics
- Makes you a valuable asset
- Gives you a sense of personal satisfaction and pride



Why is DoD Interested?

- Increasingly complex workplace demand expertise in a broader range of skills
- Professional certification levels low in DoD compared to the private sector
- Public confidence in DoD financial management low
- DoD financial leadership committed to improvement

Financial Management Certifications Available

- Certified Public Accountant (CPA)
- Certified Management Accountant (CMA)
- Certified Financial Manager (CFM)
- Certified Internal Auditor (CIA)
- Certified Fraud Examiner (CFE)
- Certified Information Systems Auditor (CISA)
- Certified Government Financial Manager (CGFM)
- Certified Defense Financial Manager (CDFM)

Why Defense Certification?

- DoD has a broad and unique body of knowledge
- DoD FM workforce = 1/2 of government FM community
- High demand for program that supports performance not longevity

Certified Defense Financial Manager (CDFM) Examination

- The Certified Defense Financial Manager (CDFM) examination focuses on the unique aspects of DoD financial management.
- Provides quality assurance that DoD financial managers are proficient in the broad spectrum of FM areas
- 100% examination based
 - **No Grandfathering**
- Live testing began May 15th, 2000

Win...Win...Win...Win!!!!!!

- CDFM (Test Based) Certification...
 - Attests to individual professional competence
 - Builds public confidence in DoD FM workforce
 - Builds on the already close relationship between ASMC and the DoD
- Most Importantly...It facilitates personal and professional growth

The CDFM Exam

- Exam is computer based
 - Prometric (formerly Sylvan)
 - Alternate delivery methods being explored for overseas locations
- “Challenging but fair”
 - Regardless of your experience, you must prepare
 - Preparation is the key to success!!



Eligibility Rules

- High School Diploma or equivalent
- Experience
 - 3 years of relevant defense financial management experience...OR...
 - 2 years of relevant defense financial management experience with a college degree (Associate's or higher)
- Continuing Professional Education (CPE) requirement to maintain certification
 - 80 hours within 2 years

Who Should Take the Exam?

- **Military personnel**
 - Officers and Enlisted
 - **All FM disciplines**
- **Civilian personnel**
 - All grade levels
 - **All FM disciplines**
- **Government contractors**
- **Anyone who wants to demonstrate competence, initiative, and leadership potential**



Training Opportunities

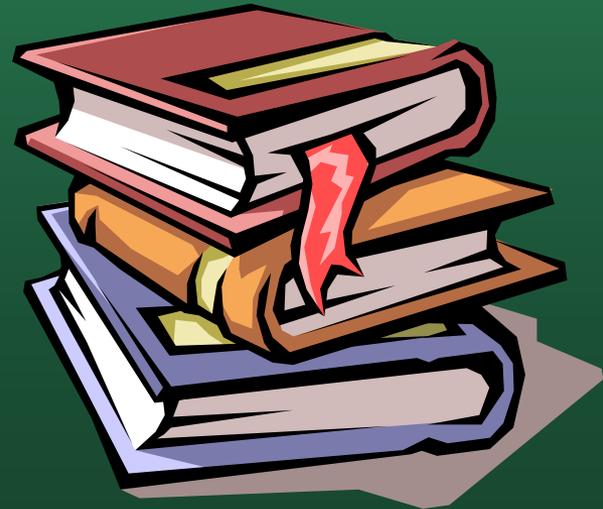
- Self Study using Certification web page
- Self Study using Certification study/reference guide (downloadable from ASMC website)
- Group study at ASMC Chapters
- Five (5) day enhanced defense financial management training course
- Web based enhanced defense financial management training course FY 2002
- Curriculum enhancement at resource management schools beginning in FY 2001

Five-Day Training Course

- US Dept. of Agriculture Graduate School
 - ASMC licensed provider
- Funded Training
 - PBD 005 funded \$1.6M through FY05
- FY 2000
 - 68 classes
 - 26 CONUS & 6 overseas locations
- FY 2001 & FY 2002
 - 68 classes

CDFM Exam Content Specification

- **Three modules**
 - Resource Management Environment
 - Budgeting and Cost Analysis
 - Accounting and Finance
- **12 Core Competencies**



Module 1

Resource Management Environment

- Government Resource Management Environment
- Defense Resource Management Environment
- Management & Internal Controls
- Manpower Management
- Personnel Management
- Fiscal Law

Module 2

Budgeting & Cost Analysis

- Planning, Programming, and Budgeting
- Cost and Economic Analysis
- Business Process Improvement
- Fiscal Law

Budgeting

- Planning Programming and Budgeting
- Purpose of each phase
- Documentation at each phase
 - QDR, DPG, POM, PDM, BES, PBD, etc.
- Budget execution process
- Continuing resolution
- Reimbursable and support agreements
- Reprogramming process

Cost and Economic Analysis

- DoD guidance on cost and economic analysis
- Cost and economic analysis terminology
 - benefits, savings, avoidance
- Statistical techniques used in cost and economic analysis
 - present value, future value, break even
- Cost estimating terminology
 - rollaway/flyaway, procurement, life cycle

Module 3

Accounting & Finance

- Accounting
- Finance
- Auditing
- Fiscal Law

CDFM by Service

Army	85
Navy	29
Marines	8
Air Force	106
DFAS	31
OSD	27
DoD Def Ag	6
Coast Guard	2
Other	7
TOTAL	301

How do I find out more?

- **Mr. Frank Arcari**
 - Associate Director for Certification
 - (703) 549-0360, X226
 - 1-800-462-5637, X226
 - Fax (703) 549-3181
 - arcari@asmconline.org
 - arcarif@asmccertification.com

Enhanced Defense Financial Management Training Course - Service POCs

- **Army – Tricia Campbell**
 - (703) 692-9791
- **Navy – Kendall Roose**
 - (850) 452-3977
- **Air Force – Debbie Eschmann**
 - (703) 695-0140
- **DFAS – Carol Codori**
 - (703) 607-1295
- **Other Defense Agencies – Ron Maccaroni**
 - (703) 607-6351

QUESTIONS?