

**Memorandum of Understanding
Among
Warner Robins Air Logistics Center, Macon State College,
Defense Acquisition University, and the Aerospace Industry Committee
of the Robins Regional Chamber of Commerce
for Application to Educational Partnership**

This Memorandum of Understanding establishes an Educational Partnership among Warner Robins Air Logistics Center (WR-ALC), Macon State College, Defense Acquisition University (DAU), and the Aerospace Industry Committee (AIC) of the Robins Regional Chamber of Commerce (collectively, the Parties) to provide educational opportunities for currently enrolled and potential students of their institutions. This agreement requires a commitment by Warner Robins Air Logistics Center, Macon State College, Defense Acquisition University, and the Aerospace Industry Committee of the Robins Regional Chamber of Commerce to facilitate a Business and Information Technology degree with a major track in Management, Marketing, or General Business and a concentration in Program Management without jeopardizing the intended mission and stated goals of any of the Parties.

I. MISSION

This Memorandum of Understanding is specifically designed to implement the Program Management concentration courses curriculum in the Business and Information Technology degree program at Macon State College.

Together, the Parties enter into this Memorandum of Understanding to mutually promote the Business and Information Technology degree with a major track in Management, Marketing, or General Business and a concentration in Program Management leading to the training and education requirements for the Defense Acquisition Workforce Improvement Act (DAWIA) Level I and II certification upon the American Council on Education (ACE) approval of the equivalency for the Macon State College courses. Accordingly, Warner Robins Air Logistics Center, Macon State College, Defense Acquisition University, and the Aerospace Industry Committee of the Robins Regional Chamber of Commerce operating under this Memorandum of Understanding agree as follows:

II. PURPOSE AND SCOPE

Warner Robins Air Logistics Center, Macon State College, Defense Acquisition University, and the Aerospace Industry Committee of the Robins Regional Chamber Of Commerce enter into this Memorandum of Understanding without any exchange of funds between the Parties for tasks associated with this Educational Partnership and each organization is responsible for its own expenses related to this Memorandum of Understanding. None of the Parties to this Memorandum of Understanding have exclusive rights from the others to any opportunities being pursued.

Students pursuing selection into Student Intern Programs:

Upon successful completion of the required curriculum for the Macon State College Business and Information Technology degree program, it is understood that students aspiring to enter a Student Intern Program and subsequent assignment into the Program Management career field will have successfully completed program management coursework or equivalent as follows:

<u>Course/Title</u>		<u>Credits</u>
LENB 3135	Legal Environment of Business	3
MGMT 3141	Principles of Management	3
MGMT 3101	Business Statistics	3
MGMT 3151	Introduction to Systems	3
	Acquisition Management	
MGMT 4151	Principles of Contracting*	3
MGMT 4250	Intermediate Systems	3
	Acquisition Management	

* All students can take the online DAU course CON 110, Mission Support Planning, in lieu of MGMT 4151

The above courses should have DAU equivalency at a minimum of the following courses. These DAU courses are subject to change. Replacement courses will be announced by DAU as they become available.

Level I

ACQ 101: Fundamentals of Systems Acquisition

SYS 101: Fundamentals of Systems Planning, Research, Development, and Engineering

Level II

ACQ 201A: Intermediate Systems Acquisition, Part A

ACQ 201B: Intermediate Systems Acquisition Part B

CON 110: Mission Support Planning

PMT 251: Program Management Tools Course, Part I

PMT 256: Program Management Tools Course, Part II

SAM 101: Basic Software Acquisition Management

Employees from Robins Air Force Base (AFB) and employees of defense contractors working in the aerospace industry registering for these program management courses only for the purpose of furthering their Program Management career field certification will have the following course opportunities: MGMT 3151, 4151, and 4250. These students will need to have the following minimum qualifications:

Bachelor's degree in Business, Business Administration, Engineering, Systems Management, or Information Technology from a regionally accredited college or university

Robins AFB employees and employees of defense contractors working in the aerospace industry with degrees in fields other than Business or Business Administration will need to take the prerequisite courses required for MGMT 3151 (prerequisites: MGMT 3141 and LENB 3135); for MGMT 4151 (prerequisites: MGMT 3141 and LENB 3135); and for MGMT 4250 (prerequisites: MGMT 3101 and MGMT 3151), or have evidence of having taken these courses in their transcripts.

III. RESPONSIBILITIES – ALL PARTIES

Each Party will appoint a person to serve as the official point of contact and coordinate the activities of each organization in carrying out this Memorandum of Understanding. The initial appointees of each organization are:

WR-ALC Partnership Coordinator, Ms. Kim Lynn, 478-926-2183
Macon State College, Dr. Varkey Titus, 478-471-2724
DAU Robins AFB Site Manager, Mr. Greg Lewis, 478-222-1508
AIC of the Robins Regional Chamber of Commerce, Mr. Dan Penny, 478-929-2585

The Parties agree to the following tasks for this Memorandum of Understanding:

The Warner Robins Air Logistics Center, Macon State College, Defense Acquisition University, and the Aerospace Industry Committee of the Robins Regional Chamber of Commerce Educational Partnership Liaisons will schedule and meet bi-annually with all Parties to review the benefits realized by each Party and to plan future actions. Warner Robins Air Logistics Center and Macon State College faculty will ensure course currency through bi-annual reviews and/or auditing of Macon State College program management classes. The Parties will ensure that the Memorandum of Understanding remains mutually beneficial.

WR-ALC:

Warner Robins Air Logistics Center personnel may utilize the Student Career Experience Program or other applicable Student Intern Programs and/or apply for full-time post-graduation employment under the Recent Graduates Program. All student/candidate eligibility requirements under the aforementioned existing hiring programs will be in effect.

Students desiring to participate in the Warner Robins Air Logistics Center Program Management Student Intern Program or Recent Graduates Program must meet all student eligibility requirements, meet the employment criteria of the aforementioned programs, and meet academic and conduct standards.

Incentive: Students successfully completing the Business and Information Technology degree with a major track in Management, Marketing, or General Business and a concentration in Program Management may be eligible for an advanced in-hire pay rate at Warner Robins Air

Logistics Center utilizing the Recent Graduates Program. Conversion from the Student Intern Program into a career conditional appointment is also a possibility, although it is not guaranteed.

WR-ALC will provide inputs to Macon State College on an annual basis showing necessary course changes. These inputs would be a result of changes in Department of Defense or Air Force policy or procedures regarding program management. Macon State College will insure these changes are incorporated into the courses and reported annually to DAU. This would be done at no cost.

Warner Robins Air Logistics Center and the Aerospace Industry Committee of the Robins Regional Chamber of Commerce will support Macon State College in the recruitment of students for the concentration in Program Management in order to ensure an adequate number of students are enrolled in the concentration classes.

MACON STATE COLLEGE:

Macon State College will hire qualified part-time instructors to teach the two new program management courses mentioned in section II above. Instructors will be provided compensation for these services. Annual updates to the courses required by DAU will be accomplished by the assigned instructors using inputs from DAU and the WR-ALC.

Macon State College will comply with DAU Directive 708, DAU Course Equivalency Program, to gain equivalencies for the DAU courses listed in section II. Macon State College will initially offer the sequence of two courses during the fall 2011 and spring 2012 semesters following Macon State College Academic Affairs and Academic Council approval along with a minimum of 15 students registered for each of the courses. The first course, Introduction to Systems Acquisition Management, will initially be offered/taught fall semester 2011. The second course, Intermediate Systems Acquisition Management, will be taught in the spring. Macon State College will be prepared to offer the program management courses each fall and spring semester thereafter based on demand. The Principles of Contracting course is taught in the fall semester. Macon State College will develop the two program management courses mentioned in section II.

DAU:

DAU will provide existing course curricula on Level I and Level II courses shown above for development of the two Macon State College courses in program management. DAU will provide to Macon State College known changes in DAU policy or procedures regarding program management that may occur during the year and any known changes in Level I and Level II courses in program management. These changes will be incorporated into the Macon State College courses and reported to DAU annually.

DAU will provide access only for online/web-based DAU training on a space available basis, including CON 110, Mission Support Planning, and ACQ 101, Fundamentals of Systems Acquisition Management, to the students at Macon State College participating in the advanced in-hire pay rate at Warner Robins Air Logistics Center utilizing the Recent Graduates Program and conversion from the Student Intern Program.

AIC:

The Aerospace Industry Committee of the Robins Regional Chamber of Commerce will assist in publicity and promotion of the Macon State College Program Management concentration curriculum to encourage industry participation to highlight the benefits of this exceptional educational opportunity. In addition, the Aerospace Industry Committee of the Robins Regional Chamber of Commerce will address industry concerns applicable to the Program Management concentration curriculum should they arise.

IV. TERMS OF UNDERSTANDING

The term of this Memorandum of Understanding is for a period of five years from the effective date of this agreement and may be extended upon written mutual agreement. It shall be reviewed bi-annually to ensure that it is fulfilling its purpose and to make any necessary revisions. This Memorandum of Understanding may be amended as needed by agreement of all Parties without affecting the currency of the Memorandum of Understanding.

All Parties reserve the right to terminate this Memorandum of Understanding upon sixty (60) days written notice, without penalties or liabilities, when the interest of that party so dictates, subject to taking all reasonable efforts to ensure existing students are not adversely impacted in completing their programs of study.

AUTHORIZATION

The signing of this Memorandum of Understanding is not a formal undertaking. It implies that the signatories will strive to reach, to the best of their ability, the objectives stated in the Memorandum of Understanding.

On behalf of the organization I represent, I wish to sign this Memorandum of Understanding and contribute to its further development.

Robert H. McMahon (Date)
Major General, USAF
Commander
Warner Robins Air Logistics Center

David A. Bell, Ph.D. (Date)
President
Macon State College

James L. McCullough II (Date)
Dean, South Region
Defense Acquisition University

Daniel Penny (Date)
Chair, Aerospace Industry Committee
Robins Regional Chamber of Commerce

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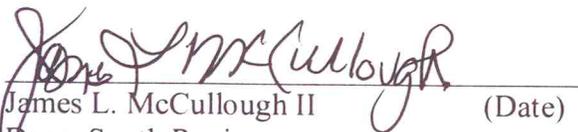
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