



DEFENSE ACQUISITION UNIVERSITY
MID-ATLANTIC REGION
23330 Cottonwood Parkway, Suite 200
California, Maryland 20619



MEMORANDUM OF UNDERSTANDING
BETWEEN
HAMPTON UNIVERSITY
AND
DEFENSE ACQUISITION UNIVERSITY

Introduction

A Memorandum of Understanding (MOU) formally recognizes that Hampton University and the Defense Acquisition University (DAU) will cooperate in providing educational opportunities for currently enrolled and potential students of their institutions. This memorandum requires a commitment by both institutions to facilitate the transfer of DAU course credits that have been certified by the American Council on Education (ACE) toward a Hampton University degree without jeopardizing the intended mission and stated goals of either institution.

Purpose

A memorandum of understanding defines a structure through which articulation on all levels can be supported. This memorandum of understanding is specifically designed to allow for maximum transfer of credit and a seamless transition for students. As this strategic partnership evolves with additions and modifications to the original MOU, this memorandum of understanding may be amended as needed for a specific program articulation without affecting the currency of the master memorandum of understanding.

Hampton University and DAU agree to review the memorandum of understanding and relevant transfer tables annually. Hampton University will honor the input from DAU so that the most efficient transfer possible may be achieved, consistent with applicable standards. DAU will designate an individual to serve as a liaison for the purpose of monitoring this memorandum of understanding. Hampton University will provide updated catalogs annually upon availability to the liaison representative at DAU. DAU will provide Hampton University an updated listing of all new ACE reviewed courses and the ACE recommendations annually, upon availability.

Either party reserves the right to terminate, after 60 days prior notice, the articulation memorandum of understanding when the interest of that party so dictates, subject to taking all reasonable efforts to ensure that existing students are not adversely impacted in

completing their programs of study. Every effort will be made by either party to give 60 days notice prior to effective date of termination and to complete the then-current program year.

Transfer Features and Benefits

- Department of Defense Acquisition, Technology and Logistics (DoD AT&L) workforce students will be granted admission to the Department of Management, School of Business, Hampton University based on satisfaction of admissions requirements stated in the Hampton University Catalog.
- All ACE credits from DAU will be reviewed for transfer into Hampton University, not to exceed the maximum transfer of 63 academic credit hours or an associate degree equivalent. Courses transferred into the University are to have a letter grade designation.

Services Provided to DAU Students by Hampton University

1. Hampton University will provide administrative support services, including counseling and assistance to DoD AT&L students seeking information on pursuing their baccalaureate and graduate degrees with Hampton University.
2. Hampton University will be eligible to make available to interested DoD AT&L students the transfer guide, which is outlined in this articulation.
3. Provide DAU with advertising material for use in publicizing Hampton University programs being offered.
4. Hampton University will list DAU on its website as one of its institutions with which an articulation memorandum of understanding is in place.
5. Provide qualified and experienced faculty to conduct courses.
6. Award academic credit for successful completion of credit courses.

Services Provided to Hampton University by DAU

1. DAU will assist Hampton University in the distribution of information regarding transfer opportunities to DoD AT&L students.
2. DAU will suggest adjustment of course content to meet the changing needs of the DoD workforce educational requirements.
3. DAU will place transfer information on the DAU homepage. DAU will update information on the homepage as changes occur.

Hampton University or DAU may use the other party's name or logo in published materials (e.g., website and catalog) to reference this memorandum of understanding or contact information/links to the other party. Content and text of all promotional information must be approved by each party prior to release.

No memorandum of understandings concerning the transfer or exchange of any asset of either party is intended or implied by this memorandum. Hampton University and DAU are separate and independent institutions of higher education and by this memorandum of understanding both will continue to operate as separate institutions. The administrators of Hampton University and DAU are authorized to sign, prepare and implement plans of action and procedures necessary to effect this memorandum of understanding.

Edward C. Barrett 6/1/05
Edward C. Barrett, Ph.D. (date)
Dean (Acting), Mid-Atlantic University
Defense Acquisition University

W. R. Harvey 6/1/05
William R. Harvey (date)
President
Hampton University