

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
GRANTHAM UNIVERSITY  
AND THE  
DEFENSE ACQUISITION UNIVERSITY**

**1. PARTIES.** The parties to this agreement are Grantham University (hereinafter referred to as GU) and the Defense Acquisition University (hereinafter referred to as DAU).

a. Grantham University (GU) is a private nationally accredited distance learning university established in 1951 offering undergraduate and graduate degree granting programs in Criminal Justice; Business Administration; Computer Science; Computer Engineering Technology; Electronics Engineering Technology; General Studies, Interdisciplinary Studies; Master of Business Administration (MBA); MBA Information Management; MBA Project Management; Master of Science Information Management Technology; Master of Science Project Management; Master of Science Information Technology.

b. The Defense Acquisition University (DAU) is the sole institution that engages with nearly every member of the Department of Defense Acquisition, Technology, and Logistics (AT&L) workforce – approximately 134,000 individuals - throughout all professional career stages. DAU provides a full range of basic, intermediate, and advanced certification training, assignment-specific training, performance support, job-relevant applied research, and continuous learning opportunities.

**2. PURPOSE.**

a. Grantham University is committed to serving working professional adult students with dynamic and relevant higher education by providing learning methodologies that access a wide range of degree programs in ways and at times that are accessible and provide the student with a significant degree of control over both course and degree program completion. In enabling the student, GU's student centered, learning based academic model is concentrated in on line faculty who are focused on academic accountability.

b. Defense Acquisition University strategically partners with academic institutions, professional organizations, corporations, and government agencies to provide professional development, equivalencies, academic credit toward degree programs, as well as certificates for DAU courses. They have a total of 120 partners which are comprised of:

1. Defense Contracting Industries such as Boeing; Lockheed Martin, etc.
2. Professional Associations that accept DAU certification courses

3. Government Institutions – Defense Information Systems Agency; Defense Logistics Agency; Federal Acquisition Agency
4. Federal agencies – Department of justice; Department of State
5. Colleges and Universities that provide programs to meet the needs of federal employees in Acquisitions, Technology and Logistics (AT&L) career fields and will accept their certification courses for college credit.

### **3. RESPONSIBILITIES**

a. **Grantham University** will maintain national accreditation through the Distance Education and Training Council.

(1) Provide academic instruction and related professional educational services to accommodate the requirements of students in the academic programs offered. Programs offered by GU under this memorandum include those offered by GU as identified at Attachment One to this memorandum. Educational credit earned through successful completion of courses and programs of instruction at DAU may be transferred to GU degree programs as transfer or elective credit consistent with current GU credit transfer policies.

(2) GU will also consider for acceptance as transfer or elective credit all other courses of instruction conducted by DAU for which a student petitions to apply to a program of study offered by GU, on a course by course basis. DAU courses comprising programs of study are categorized at Attachment Two. The transfer credit evaluation matrix is included at Attachment Three.

(3) GU will accept all academically qualified individuals as defined in the current GU catalog for admission and will enroll them in desired courses and programs. Upon receipt of an application for admission and request for evaluation the university will evaluate applicable transfer credits. Credits approved for transfer, including those recommended by the American Council on Education and based on resident study, written examinations or other educational experiences, will be applied to degree programs articulated through agreement with DAU, consistent with GU policies and procedures.

(4) GU will provide an opportunity for students to purchase textbooks and other required course materials or instructional equipment prior to the beginning of each course at the same prices for which they are available to all other similarly situated students.

(5) GU will ensure all students are provided complete GU financial aid information to include tuition rates, other costs, available scholarships, and any other information available to the school and applicable to the potential student.

(6) All GU faculties will be available to students at time periods other than during class to enable academic consultation and instruction between students and course instructors.

(7) GU will keep complete and accurate records of all academic work completed or attempted by each enrolled student and will make such information available on school transcripts of academic records in accordance with GU policies.

(8). GU will maintain an on-going academic relationship with DAU for the purpose of modifying, improving and expanding the programs and services provided for herein as well as coordinating on additional programs and services that may be included under this memorandum or covered under a separate documentation of agreement.

b. **Defense Acquisition University** will confer with Grantham University on a recurring basis to ensure the successful specific refinement of programs, services and academic articulation resulting from fundamental understanding enunciated in this memorandum.

(1) The curricula of the above mentioned academic collaboration may include the development of unique and distinctive certificate and degree programs designed to provide higher education support to primary areas of expertise developed at and through DAU programs of study.

(2) Such academic collaboration may also include cooperative conferences, seminars, consortia and symposia conducted at various campus locations of GU and/or DAU or other locations as agreed.

(3) The DAU will assist Grantham University in the distribution of information and in ensuring adequate publicity regarding the academic opportunities available to DAU students that are inherent in programs offered by GU.

(4) DAU will place GU transfer information on their Internet home page and will update that information as changes occur.

(5) DAU will work with GU to establish academic terms; term lengths and required course dates that are offered at times that are flexible and convenient to the majority of DAU sourced students.

#### **4. POINTS OF CONTACT (POC)**

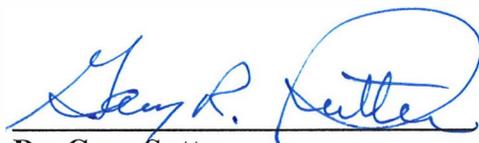
**5. MODIFICATION** The understandings described in this memorandum may be modified in writing upon the written mutual consent of both parties. Such modification may be considered part of the memorandum when included as addenda.

**6. REVIEW, EXTENSION AND / OR TERMINATION** The terms of this memorandum will remain in effect for an initial period of one year from the dates of the mutual signatures affixed below. The memorandum will be reviewed for sufficiency and subsequent annual extension on each annual anniversary date. The memorandum may be terminated by either party upon 30 days written notice to the other.

**APPROVED BY:**

  
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**Dr. James S. McMichael**  
**Vice President**  
**Defense Acquisition University**

Date: November 1, 2006

  
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**Dr. Gary Sutter**  
**Provost**  
**Grantham University**

Date: 9/18/06

## **ATTACHMENT ONE**

Grantham University currently offers undergraduate and graduate degree granting programs in the following fields of study.

Criminal Justice  
Business Administration  
Computer Science  
Computer Engineering Technology  
Electronics Engineering Technology  
General Studies  
Interdisciplinary Studies  
Master of Business Administration (MBA)  
MBA Information Management  
MBA Project Management  
Master of Science Information Management Technology  
Master of Science Project Management  
Master of Science Information Technology

## ATTACHMENT TWO

The Defense Acquisition University currently offers post secondary higher education programs of study equivalent to undergraduate and graduate levels in the following fields of study.

- Contracting
- Contract Administration
- Information Systems Acquisition
- Acquisition Logistics
- Program Management
- Specification Management
- Production, Quality and Manufacturing
- Acquisition Management
- Purchasing Management
- Software Acquisition
- Systems Planning
- Systems Research
- Systems Development
- Systems engineering
- Test and Evaluation

ATTACHMENT THREE

Grantham University / Defense Acquisition University  
Transfer Credit Matrix

DAU Course	ACE Identifier	SCH	GU Transfer
ACQ 101 - Fundamentals of Systems Acquisition Management	DD-1408-0030 Version II	2	Elective - Undergrad
ACQ 101 - Fundamentals of Systems Acquisition Management (9/94-5/97)	DD-1408-0012	3	Elective - Undergrad
ACQ 101 - Fundamentals of Systems Acquisition Management 6/97-1/99)	DD-1408-0030 Version I	3	Elective - Undergrad
ACQ 201 - Intermediate Systems Acquisition Management	DD-1408-0020 Version II	3	*Elective
ACQ 201 - Intermediate Systems Acquisition Management (6/96-4/01)	DD-1408-0020 Version I	4	*Elective
ACQ 201 - Intermediate Systems Acquisition Mgmt; or PMT 201; or DSMC 37 (10/90-5/96)	DD-1408-0011	4	*Elective
BCF 101 - Fundamentals of Cost Analysis	DD-1115-0001 Version II	3	Elective - Undergrad
BCF 101 - Fundamentals of Cost Analysis (6/96-9/01)	DD-1115-0001 Version I	3	Elective - Undergrad
BCF 102 - Fundamentals of Earned Value Mgmt and BCF 203 - Intermediate Earned Value Management (both course must be taken)	DD-1408-0027 DD-1408-0028	3	Elective - Undergrad
BFM 102 - Contract Performance Mgmt Fundamentals and BFM 203 - Intermediate Contract Performance Management (both courses must be taken)	DD-1408-0014 DD-1408-0015	3	Elective - Undergrad
BCF 103 - Fundamentals of Business Financial Management (Online)	DD-1401-0001	1	Elective - Undergrad
BCF 204 - Intermediate Cost Analysis	DD-1408-0047	3	Elective - Undergrad
BCF 208 - Software Cost Engineering	DD-1402-0005 Version II	3	Elective - Undergrad
BCF 211 - Acquisition Business Management	DD-1408-0034	3	Elective - Undergrad
BCF 215 - Operating and Support Cost Analysis	DD-1401-0002	2	Elective - Undergrad
BCF 301 - Business, Cost Estimating and Financial Management Workshop	DD-1408-0017	2	Elective - Undergrad
CON 100 - Shaping Smart Business Arrangements	DD-1405-0009	2	Elective - Undergrad
CON 101 - Basics of Contracting (10/97-8/02)	DD-1408-0032	3	Elective - Undergrad
CON 101 - Basics of Contracting (3/02-9/05))	DD-1404-0005	3	Elective - Undergrad
CON 101 - Contracting Fundamentals by Correspondence	AR-0326-0054	3	Elective - Undergrad
CON 101 - Contracting Fundamentals (10/93-3/97)	AR-0326-0053 Version II	3	Elective - Undergrad

<b>DAU Course</b>	<b>ACE Identifier</b>	<b>SCH</b>	<b>GU Transfer</b>
CON 102 - Operational Level Contracting Fundamentals (3/95-9/97)	DD-1405-0003	3	Elective - Undergrad
CON 103 - Facilities Contracting Fundamentals (10/96-9/97)	DD-1402-0009	3	Elective - Undergrad
CON 104 - Principles of Contract Pricing (1/93-9/02)	DD-1405-0004	3	Elective - Undergrad
CON 104 - Principles of Contract Pricing (6/01-9/05)	DD-1405-0011	3	Elective - Undergrad
CON 105 - Operational Level Contract Pricing (1/95-9/97)	DD-1405-0001	3	Elective - Undergrad
CON 106 - Facilities Contracts Pricing (10/96-9/97)	DD-1402-0008	3	Elective - Undergrad
CON 202 - Intermediate Contracting	DD-1405-0007	4	*Elective
CON 204 - Intermediate Contract Pricing	DD-1405-0006 Version II	3	*Elective
CON 210 - Government Contract Law	DD-0326-0007	3	*Elective
CON 211 - Intermediate Contracting (9/94-4/99)	AR-0326-0057	2	Elective - Undergrad
CON 211 - Intermediate Pre-Award Contracting (1/90-5/94); 8D-F12	AR-0326-0010	2	Elective - Undergrad
CON 221 - Intermediate Contract Administration (6/96-9/97)	DD-1405-0005	2	Elective - Undergrad
CON 223 - Intermediate Facilities Contracting (11/96-9/97)	DD-1402-0007	2	Elective - Undergrad
CON 231 - Intermediate Contract Pricing (4/95-1/99)	DD-1405-0006 Version I	3	Elective - Undergrad
CON 232 - Overhead Management of Defense Contracts	DD-1408-0045	3	*Elective
CON 233 - Cost Accounting Standards Workshop (10/93-3/03)	AR-1401-0021	2	Elective - Undergrad
CON 235 - Advanced Contract Pricing	DD-1405-0008	3	*Elective
CON 241 - Automated Information Systems Contracting (4/93-9/98)	DD-1402-0006	3	Elective - Undergrad
IND 101 - Contract Property Administration (1/99-9/03)	DD-0331-0002	3	Elective - Undergrad
IND 201 - Intermediate Contract Property Administration (1/99-9/03)	DD-0221-0001	3	Elective - Undergrad
IRM 101 - Basic Information Systems Acquisition	DD-1408-0036	2	Elective - Undergrad
IRM 201 - Intermediate Information Systems Acquisition	DD-0326-0006	3	Elective - Undergrad
LOG 101 - Acquisition Logistics Fundamentals	DD-1405-0010	1	Elective - Undergrad
LOG 201 - Intermediate Acquisition Logistics	DD-0326-0010	3	*Elective
LOG 201 - Intermediate Acquisition Logistics (3/99-9/09)	DD-0326-0009	3	*Elective
LOG 201 - Intermediate Acquisition Logistics (9/91-5/97)	AR-0326-0055 Version II	2	Elective - Undergrad
LOG 202 - Logistics Support Analysis (1/90-1/96)	AR-0326-0056	2	Elective - Undergrad
LOG 205 - Provisioning (1/93-9/03)	AR-1405-0221 Version II	3	Elective - Undergrad
LOG 304 - Advanced Acquisition Logistics Management	DD-0326-0004	3	*Elective
PMT 250 - Program Management Tools	DD-1408-0048	3	*Elective

<b>DAU Course</b>	<b>ACE Identifier</b>	<b>SCH</b>	<b>GU Transfer</b>
PMT 352 - Program Management Office	DD-1408-0046	**	*Elective
PQM 103 - Defense Specification Management	DD-1408-0029	2	Elective - Undergrad
PQM 103 - Defense Specification Management (5/93-3/98); or ALM-34-0235	AR-1408-0035 Version II	1	Elective - Undergrad
PQM 201 - Intermediate Production, Quality and Manufacturing	DD-1408-0042	3	Elective - Undergrad
SAM 101 - Basic Software Acquisition Management	DD-1408-0037	2	Elective - Undergrad
SAM 201 - Intermediate Software Acquisition Management	DD-1408-0013	3	*Elective
SAM 301 - Advanced Software Acquisition Management	DD-1402-0004 Version II	3	*Elective
SYS 201 - Intermediate Systems Planning, Research, Development and Engineering (Hybrid)	DD-1408-0043	3	Elective - Undergrad
TST 101 - Introduction to Acquisition Workforce Test and Evaluation	DD-1408-0050	1	Elective - Undergrad
TST 202 - Intermediate Test and Evaluation	DD-1408-0022	3	Elective - Undergrad

Legend:

SCH = Semester Credit Hours

\* = Could satisfy Grantham University's graduate level requirements.

\*\* = 6 SCH, upper division undergrad (3 in Principles of Mgmt and 3 in Operations Mgmt) or 3 SCH, graduate category (Acquisition Mgmt).