

Memorandum of Understanding  
between  
Defense Acquisition University  
and  
Mott Community College

**Introduction**

Defense Acquisition University (DAU) and Mott Community College (MCC) seek to work collaboratively in order to provide educational opportunities for the currently enrolled and potential students of each institution. Agreement to this collaboration requires a commitment by both institutions to facilitate the transfer of DAU course credits that have been certified by the American Council on Education (ACE) toward MCC Certificate of Achievement and Associate of Applied Science (AAS) Degree programs without jeopardizing the mission and goals of either institution.

**Purpose**

This Understanding is specifically designed to allow for maximum transfer of credit into the MCC Certificate of Achievement and Associate of Applied Science Degree programs. Each institution will designate an individual to serve as a liaison for the purpose of monitoring this understanding.

**Transfer Features and Benefits**

1. MCC's transfer policy allows for AAS Degree categories of American Council on Education (ACE) credits recommendations.
2. A maximum of 30 credits from an official ACE transcript may be awarded toward an AAS Degree at MCC.
3. Military credits can be awarded from Army/American Registry Transcript System (AARTS), Sailor/Marine American Registry Transcript System (SMART), Community College of the Air Force (CCAF) transcripts per ACE credit recommendations.
4. Additional credit may be awarded through and Defense Activities for Non-Traditional Education Support (DANTES) examinations based on ACE credit recommendations.
5. All courses transferred must be 100 level or above and not duplicate courses in the major.
6. Only courses with a grade of "2.0" or higher may be transferred into the MCC Certificate of Achievement and AAS Degree programs.
7. Students must meet admission requirements specific to MCC Certificate of Achievement and AAS Degree programs.

Students from Department of Defense Acquisition, Technology and Logistics (AT&L) workforce will be granted admission to MCC Certificate of Achievement and AAS Degree programs based on meeting transfer credit criteria above.

#### Services Provided to DAU by MCC:

1. MCC will evaluate the student transcripts.
2. MCC will provide onsite advising services.

#### Services Provided to MCC by DAU:

1. DAU will assist MCC in the distribution of information regarding transfer opportunities to DAU students.
2. DAU does not favor one university over another or officially endorse a particular program or university. However, DAU will place information on the DAU-MCC partnership on the DAU website to make the information regarding MCC programs available as a resource to those members of the AT&L workforce who seek professional educational advancement. DAU will update information on the homepage as changes occur.

#### Joint Points of Cooperation:

- Joint participation in the areas of knowledge management systems.
- Share best business practices.
- Explore strategies to share information on databases and existing portals.
- Possibility of joint research activity.
- Possible linking of existing educational products and/or use of MCC's Digital Enterprise Technology and Integrated Learning Systems (DeTAILS) portal.

MCC or DAU may use the other party's name or logo in published materials (e.g., website and catalog) to reference this agreement or contact information/links to the other's party. Content and text of all promotional information must be approved by each party prior to release.

No agreements concerning the transfer or exchange of any asset of either party is intended or implied by this memorandum. MCC and DAU are separate and independent institutions of higher education and by this agreement both will continue to operate as separate institutions.

Either party reserves the right to terminate, after 30 days prior notice, the articulation agreement when the interest of that party so dictates, subject to taking all reasonable efforts to ensure that existing students are not adversely impacted in completing their programs of study. Every effort will be made by either party to give 30 days notice prior to effective date of termination and to complete the then-current program's year.

All efforts expended pursuant to the MOU are rendered voluntarily, and each party bears the cost of its own efforts.

This agreement may be amended as needed for a specific program articulation without affecting the currency of the master agreement.

The administrators of MCC and DAU are authorized to sign, prepare and implement plans of action and procedures necessary to effect this agreement.

The preceding is acceptable and correct, as so indicated by the following signatures:

  
Travis Stewart (Date) 09-25-08  
Dean  
Defense Acquisition University  
Midwest Region

  
Scott J. Jenkins (Date) 09-25-08  
Vice President  
Student & Administrative  
Mott Community College

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**Definition Page**

**AARTS – Army/American Registry Transcript System**

**ACE – American Council on Education**

**AT&L – Acquisition, Technology and Logistics**

**CCAF – Community College of the Air Force**

**DANTES – Defense Activities for Non-Traditional Education Support**

**DeTAILS – Digital Enterprise Technology and Integrated Learning Systems**

**DOD – Department of Defense**

**MOU – Memorandum of Understanding**

**SMART – Sailor/Marine American Registry Transcript System**