



Office of Military Programs

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
AVERETT UNIVERSITY  
AND THE DEFENSE ACQUISITION UNIVERSITY**

1. **PARTIES.** The parties to this Agreement are Averett University and the Defense Acquisition University (DAU).
2. **PURPOSE.** The purpose of this Agreement is to outline a strategic partnership between Averett and DAU.

**3. RESPONSIBILITIES:**

**Averett University will**

- a. Be accredited by the Commission on Colleges of the Southern Association of Colleges and Schools.
- b. Provide academic instruction and related professional educational services to accommodate the requirements of students in the academic programs offered. Programs offered include (but are not limited to) the Associate of Business degree, the Bachelor of Business degree, the Masters of Business degree and the Certificate of Business (24-hour certificate to meet GS-1102 requirements).
- c. Accept all academically qualified individuals, subject to school policy as stated in the current catalog, for admission and register them in courses and programs. Upon receipt of a complete application for admission and request for evaluation, the university shall evaluate applicable transfer of credits. Transfer policies shall specifically address credit by examination and the credit recommendations given by the American Council on Education. University credit may be awarded for learning experiences derived from training programs or work experience if properly documented. Credit will be awarded in accordance with Averett University policy for prior learning assessment. Credit for DAU courses will be granted as outlined in the appendix to this agreement.
- d. Provide for the sale of textbooks and required materials to students prior to the beginning of each course at prices consistent with on-campus rates.

*Chartered in 1859*

- e. Provide complete information on available financial aid to all students and potential students.
- f. Ensure that faculty are available other than during class for academic consultation with students.
- g. Keep complete and accurate records of all academic work completed or attempted.

**Defense Acquisition University will**

- h. Assist Averett University in distribution of information regarding transfer opportunities to DAU students.
- i. Place transfer information on the DAU homepage. DAU will update information on the homepage as changes occur.
- j. Work with the university to identify terms, duration, and courses required to be offered at flexible times convenient to the majority of students.

**4. POINTS OF CONTACT.**

**5. MODIFICATION.** This agreement may be modified in writing upon the mutual written consent of the parties. As this strategic partnership evolves with additions and modifications to the original MOU, these changes will be reflected as addenda to the original MOU.

**6. TERMINATION.** The terms of this agreement, as modified with the consent of both parties, will remain in effect until June 30, 2007. The agreement may be extended by the mutual written agreement of the parties. Either party upon 30

days written notice to the other party may terminate this agreement, unless matters of national security require otherwise.

**7. OTHER.**

- a. Averett and DAU upon mutual agreement will entertain collaborative research projects that benefit both the DAU and Averett curricula.
- b. Individual students bear the responsibility for payment of tuition, fees, and any other costs related to enrollment in Averett University's degree or certificate programs.
- c. Students will be subject to the policies and procedures of Averett University.
- d. No agreements concerning the transfer or exchange of any asset of either party is intended or implied by this memorandum. Averett University and DAU are separate and independent institutions of higher education and by this agreement both will continue to operate as separate institutions. The administrators of Averett University and DAU are authorized to sign, prepare and implement plans of action and procedures necessary to effect this agreement.

**8. GOVERNING LAW.** This agreement shall be interpreted under the laws of the Commonwealth of Virginia.

**APPROVED BY:**

THE DEFENSE ACQUISITION  
UNIVERSITY:

By: James S. McMichael  
Dr. James S. McMichael  
Vice-President  
Defense Acquisition University

AVERETT UNIVERSITY:

By: Lee Bash  
Dr. Lee Bash  
Dean of Graduate & Professional Studies  
Averett University

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## APPENDIX

### Averett/DAU Transfer Guide

Course	ACE Identifier	Effective Dates	Hours	Category	Averett Transfer
ACQ 101 Fundamentals of Systems Acquisition Management	DD-1408-0012	9/94-5/97	3	B/A	BSA elective
ACQ 101 Fundamentals of Systems Acquisition Management	DD-1408-0030 Version I	6/97-1/99	3	B/A	BSA elective
ACQ 101 Fundamentals of Systems Acquisition Management (On-line)	DD-1408-0030 Version II	11/98-Present	2	B/A	BSA elective
ACQ 201 Intermediate Systems Acquisition Management (Hybrid)	DD-1408-0020 Version II	4/01-Present	3	B	BSA elective
ACQ 201 Intermediate Systems Acquisition Management (Resident)	DD-1408-0020 Version I	6/96-4/01	4	B	BSA elective
ACQ 201; PMT 201; DSMC-37 Intermediate Systems Acquisition (Acquisition Basics)	DD-1408-0011	10/90-5/96	4	B	BSA elective
BCF 101 Fundamentals of Cost Analysis	DD-1115-0001 Version I	6/96-9/01	3	B/A	BSA elective
BCF 101 Fundamentals of Cost Analysis	DD-1115-0001 Version II	10/01-Present	3	B/A	BSA elective
BCF 102 Fundamentals of Earned Value Management	DD-1408-0027	10/97-12/03	*		
BCF 103 Fundamentals of Business Financial Management	DD-1401-0001	4/03-Present	1	B/A	BSA elective
BCF 203 Intermediate Earned Value Management	DD-1408-0028	12/97-12/03	3	B/A**	BSA elective
BCF 204 Intermediate Cost Analysis	DD-1408-0047	4/00-Present	3	B	BSA elective
BCF 208 Software Cost Estimating	DD-1402-0005 Version II	5/97-Present	3	B/A	BSA elective
BCF 211 Acquisition Business Management	DD-1408-0034	4/98-Present	2	B/A	BSA elective
BCF 215 Operating and Support Cost Analysis	DD-1401-0002	10/01-Present	2	B/A	BSA elective
BCF 301 Business, Cost Estimating, and Financial Management Workshop	DD-1408-0017	6/96-Present	2	B	BSA elective
BFM 102 Contract Performance Management Fundamentals	DD-1408-0014	7/95-10/97	3	B	BSA elective
CON 100 Shaping Smart Business Arrangements	DD-1405-0009	6/02-Present	2	B	BSA elective
CON 101 Basics of Contracting (Online)	DD-1404-0005	3/02-Present	3	B/A	BSA elective
CON 101 Basics of Contracting (Resident Version)	DD-1408-0032	10/97-08/02	3	B/A	BSA elective
CON 101 Contracting Fundamentals (Management of Defense Acquisition Contracts Basic)	AR-0326-0053 Version II	10/93-3/97	3	B	BSA elective
CON 101 Contracting Fundamentals by Correspondence	AR-0326-0054 Version II	10/93-3/97	3	B	BSA elective
CON 102 Operational Level Contracting Fundamentals	DD-1405-0003	3/95-9/97	3	B	BSA elective
CON 103 Facilities Contracting Fundamentals	DD-1402-0009	10/96-9/97	3	B	BSA elective

Course	ACE Identifier	Effective Dates	Hours	Category	Averett Transfer
CON 104 Principles of Contract Pricing (Hybrid Version)	DD-1405-0011	6-01-Present	3	B	BSA elective
CON 105 Operational Level Contract Pricing	DD-1405-0001	1/95-9/97	3	B	BSA elective
CON 106 Facilities Contracts Pricing	DD-1402-0008	10/96-9/97	3	B	BSA elective
CON 202 Intermediate Contracting	DD-1405-0007	10/97-Present	4	B	BSA elective
CON 204 Intermediate Contract Pricing	DD-1405-0006 Version II	4/99-Present	3	B	BSA elective
CON 210 Government Contract Law	DD-0326-0007	1/97-Present	2	B	BSA elective
CON 211 Intermediate Contracting	AR-0326-0057	6/94-4/99	2 or 1	B or G	BSA elective undergrad only
CON 211; 8D-F12 Intermediate Pre-Award Contracting (Management of Defense Acquisition Contracts Advanced) (Management of Acquisition Contracts Advanced)	AR-0326-0010	1/90-5/94	2	B	BSA elective
CON 221 Intermediate Contract Administration	DD-1405-0005	6/96-9/97	2	B	BSA elective
CON 223 Intermediate Facilities Contracting	DD-1402-0007	11/96-9/97	2	B	BSA elective
CON 231 Intermediate Contract Pricing	DD-1405-0006 Version II	4/95-1/99	3	B	BSA elective
CON 232 Overhead Management of Defense Contracts	DD-1408-0045	1/99-Present	3	B	BSA elective
CON 233 Cost Accounting Standards Workshop	AR-1401-0021 Version II	10/93-Present	2	B	BSA elective
CON 234 Contingency Contracting	DD-1408-0033	5/99-Present	3	G	none
CON 235 Advanced Contract Pricing	DD-1405-0008	1/98-Present	3	B	BSA elective
CON 241 Automated Information Systems Contracting	DD-1402-0006	4/93-9/98	3	B	BSA elective
IND 101 Contract Property Administration	DD-0331-0002	1/99-Present	3	B	BSA elective
IND 201 Intermediate Contract Property	DD-0331-0001	1/99-Present	3	B	BSA elective
IRM 101 Basic Information Systems Acquisition (On-line)	DD-1408-0036	9/99-Present	2	B/A	BSA elective
IRM 201 Intermediate Information Systems Acquisition	DD-0326-0006	10/95-Present	3	B	BSA elective
IRM 303 Advanced Information Systems Acquisition	DD-0326-0005	10/95-Present	3	G	none
LOG 101 Acquisition Logistics Fundamentals	DD-1405-0010	10/99-Present	1	B/A	BSA elective
LOG 201 Intermediate Acquisition Logistics	DD-0326-0009	3/99-9/01	3	B	BSA elective
LOG 201 Intermediate Acquisition Logistics	DD-0326-0010	10/01-Present	3 or 2	B or G	BSA elective undergrad only
LOG 202; ALMC-LR Logistics Support Analysis (Defense Basic Logistics Support Analysis)	AR-0326-0056	1/90-1/96	2 or 1	B or G	BSA elective undergrad only
LOG 205 Provisioning	AR-1405-0221 Version II	1/93-Present	3	B/A	BSA elective
LOG 304 Executive Acquisition Logistics Management	DD-0326-0004	8/96-Present	3	B	BSA elective
PMT 250 Program Management Tools	DD-1408-0048	2/01-Present	3	B	BSA elective
PMT 301 Program Management	DD-1408-0007	2/90-6/95	2 or 6	B	undergrad 2, BSA elective only
PMT 302 Advanced Program Management	DD-1408-0018	3/95-8/02	9	G	Individual evaluation

Course	ACE Identifier	Effective Dates	Hours	Category	Averett Transfer
PMT 341 Systems Acquisition for Contracting Personnel (Executive)	DD-1408-0009	1/90-9/97	3	G	none
PMT 352 Program Management Office	DD-1408-0046	6/02-Present	6 or 3	B or G	BSA elective; no graduate
PMT 401 Program Manager's	DD-1408-0044	1/03-Present	9	G	Individual evaluation
PMT 402;PMT 303 Executive Program Manager's Course	DD-1408-0019	8/94-Present	3	G	None
PMT 403;PMT 305 Program Manager's Skills Course	DD-1408-0021	6/96-Present	1	G	None
PQM 103 Defense Specification Management	DD-1408-0029	4/98-Present	2	B/A	BSA elective
PQM 103 Defense Specification Management	DD-1408-0035	5/93-3/98	1	B/A	BSA elective
PQM 201 Intermediate Production, Quality, and Manufacturing	DD-1408-0024	10/94-11/00	3	B	BSA elective
PQM 201 Intermediate Production, Quality, and Manufacturing (Hybrid)	DD-1408-0042	12/00-Present	3	B	BSA elective
PQM 301 Advanced Production, Quality, and Manufacturing	DD-1408-0010	10/93-Present	3	G	none
PRD 301 Defense Acquisition Engineering, Manufacturing, and Quality Control	DD-1408-0010	10/93-9/94	3	G	none
PUR 101 Simplified Acquisition Fundamentals	DD-0326-0008	10/97-9/98	3	B/A	BSA elective
PUR 101; ALMC-B3 Purchasing Fundamentals (Small Purchase Funds) (Defense Small Purchase Basics)	AR-1408-0187	1/90-9/97	2	B	BSA elective
PUR 201 Intermediate Simplified Acquisition Procedures	DD-1408-0031	10/97-9/98	3	B/A	BSA elective
PUR 201; ALMC-B4 Executive Small Purchase (Defense Small Purchase Advanced)	AR-1408-0188	9/90-11/97	2	B	BSA elective
SAM 101 Basic Software Acquisition Management (On-line)	DD-1408-0037	12/98-Present	2	B/A	BSA elective
SAM 201 Intermediate Software Acquisition Management	DD-1408-0013	6/96-Present	3	B	BSA elective
SAM 301 Advanced Software Acquisition Management	DD-1402-0004	1/98-Present	2	B	BSA elective
SYS 201 Intermediate Systems Planning, Research, Development and Engineering	DD-1408-0043	9/01-Present	3	B	BSA elective
SYS 201 Intermediate Systems Planning, Research, Development and Engineering (Hybrid)	DD-1402-0011	10/94-901	3	B	BSA elective
SYS 301 Advanced Systems Planning, Research, Development and Engineering	DD-1408-0016	6/96-Present	3	G	none
TST 101 Introduction to Acquisition Workforce Test and Evaluation	DD-1408-0050	10/00-Present	1	B/A	BSA elective
TST 202 Intermediate Test and Evaluation	DD-1408-0022	8/96-Present	3	B	BSA elective

\* \* Credit is recommended upon completion of BCF 102

\* Credit is recommended only upon completion of BCF 203