

**Memorandum of Understanding
between
Baker College
and
Defense Acquisition University**

Introduction

Defense Acquisition University (DAU) and Baker College seek to work collaboratively in order to provide educational opportunities for the currently enrolled and potential students of each institution. Agreement to this collaboration requires a commitment by both institutions to facilitate the transfer of DAU course credits that have been certified by the American Council on Education (ACE) toward Baker College Associate of Business Degree with Concentration in Management and Bachelor of Business Leadership Degree programs without jeopardizing the mission and goals of each institution.

Purpose

The understanding is specifically designed to allow for maximum transfer of credit into Baker College Associate of Business Degree with Concentration in Management and Bachelor of Business Leadership Degree programs. Each institution will designate an individual to serve as a liaison for the purpose of monitoring this understanding.

Transfer Features and Benefits

1. Baker College's transfer policy allows for Baker College Associate of Business Degree with Concentration in Management and Bachelor of Business Leadership Degree categories of ACE credit recommendations.
2. Credits from an official ACE transcript may be awarded toward an Associate Degree or a Bachelor Degree at Baker College including credits from AARTS, SMART, CCAF transcripts or any other entity analyzed per ACE credit recommendations and under the following Baker College policy guidelines:
Thirty-six of the required credit hours in the program must be completed in actual class time with Baker College for an associate's degree program. A minimum of 12 credit hours must be completed in traditional Baker College courses in the major field of study.
Forty-eight of the required credit hours in the bachelor degree program must be completed in actual class time with Baker College and a minimum of 12 credits must be completed in traditional Baker College courses in the major field of study at the 300 and 400 levels.
3. Credit may also be awarded through CLEP, DANTES, and all other nationally administered examinations based on ACE credit recommendations.
4. All courses transferred must equate to a 100 level or above Baker College course and can not duplicate courses.

5. Only courses with a grade of "C" or higher may be transferred into Baker College Baker College Associate of Business Degree with Concentration in Management and Bachelor of Business Leadership Degree programs.
6. Students must meet admission requirements specific to Baker College Baker College Associate of Business Degree with Concentration in Management and Bachelor of Business Leadership Degree programs.

Students from Department of Defense AT&L workforce will be granted admission to Baker College Associate of Business Degree with Concentration in Management and Bachelor of Business Leadership Degree programs based on meeting transfer credit criteria above.

Services Provided to Defense Acquisition University by Baker College:

1. Transfer support material will be provided by Baker College.
2. Baker College will evaluate the student transcripts and develop an academic plan for students admitted for Baker College Associate of Business Degree with Concentration in Management and Bachelor of Business Leadership Degree completion.
3. Baker College will provide on-site advising services.

Services Provided to Baker College by DAU:

1. DAU will assist Baker College in the distribution of information regarding transfer opportunities to DAU students.
2. DAU does not favor one university over another or officially endorse a particular program or university. However, DAU will place information on the DAU-Baker College partnership on the DAU website (www.dau.mil) to make the information regarding Baker College programs available as a resource to those members of the Department of Defense (DoD) Acquisition, Technology and Logistics (AT&L) workforce who seek professional educational advancement. DAU will update information on the homepage as changes occur.

Joint Points of Cooperation:

- Participate jointly in the areas of student/knowledge management systems.
- Share best business practices.
- Exchange information on relevant management tools, processes, and databases with particular interest in sharing lessons learned.
- Participate jointly in training and curriculum development.
- Explore means to coordinate e-learning development activities.
- Jointly research possible projects.
- Explore means of coordinating learning with product development when there is an acquisition application.

Baker College or DAU may use the other party's name or logo in published materials (e.g. website and catalog) to reference this agreement or contact

information/links to the other's party. Content and text of all promotional information must be approved by each party prior to release.

No agreements concerning transfer or exchange of any asset of either party is intended or implied by this memorandum. Baker College and DAU are separate and independent institutions of higher education and by this agreement both will continue to operate as separate institutions.

Either party reserves the right to terminate, at any time, the articulation agreement when the interest of that party so dictates, subject to taking all reasonable efforts to ensure that existing students are not adversely impacted in completing their programs of study. Every effort will be made by either party to give 60 days notice prior to effective date of termination and to complete the then-current program's year.

All efforts expended pursuant to the MOU are rendered voluntarily, and each party bears the cost of its own efforts.

As approved by both parties, this agreement may be amended as needed for a specific program articulation without affecting the currency of the master agreement.

The administrators of Baker College and DAU are authorized to sign, prepare, and implement plans of action and procedures necessary to effect this agreement.

The preceding is acceptable and correct, as so indicated by the following signatures:

Travis Stewart 25 Sep 08
Travis Stewart (Date)
Dean
Defense Acquisition University
Midwest Region

Dr. Sandra Kay Krug 9-25-08
Dr. Sandra Kay Krug (Date)
Director,
Baker College
Corporate Services