



DEPARTMENT OF DEFENSE

DEFENSE ACQUISITION UNIVERSITY
OFFICE OF THE PRESIDENT
9820 BELVOIR ROAD
FORT BELVOIR, VA 22060-5565

MEMORANDUM OF UNDERSTANDING BETWEEN GEORGETOWN UNIVERSITY AND DEFENSE ACQUISITION UNIVERSITY

We, the undersigned, hereby agree to and affirm the establishment of a strategic partnership between the Georgetown University (GU) and the Defense Acquisition University (DAU) to offer master's degree programs and graduate-level certificate programs to the Department of Defense (DoD) Acquisition, Technology, and Logistics (AT&L) workforce.

As this strategic partnership evolves and includes additional programs, the Memorandum of Understanding (MOU) will be updated and reissued accordingly. Additions will be reflected as addenda to the basic MOU.

Under this agreement, GU will:

- Provide advice and assistance to students who want to enroll in GU programs covered by this MOU.
- Provide DAU with up-to-date information as required for planning and management.
- Conduct graduate courses when there is a minimum number of students enrolled (defined in the MOU addenda for each program).
- Provide qualified and experienced instructors to teach the courses.

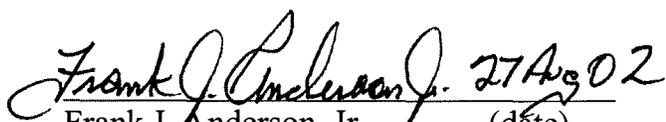
Under this agreement, DAU will:

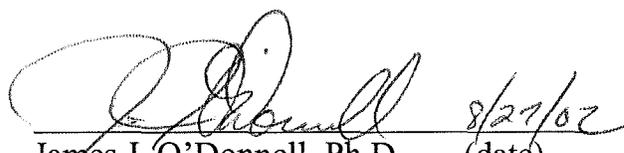
- Facilitate distribution of GU communications promoting master's degree and certificate programs, assisting students as necessary in registering for classes, and providing suggestions for adjusting course content to meet the changing needs of the DoD AT&L workforce.
- Provide copies of student transcripts for DAU courses and assist, if required, in obtaining proof of Defense Acquisition Work Force Improvement Act (DAWIA) level certification for students applying for advanced standing.

Both parties to this agreement intend to conduct the GU-DAU strategic partnership on a continuing basis and to hold periodic reviews to ensure that the partnership is meeting the mutual needs of both institutions.

Students bear the responsibility for payment of tuition, fees, and any other costs related to enrollment in master's degree or certificate programs. Students will be subject to the policies and procedures of Georgetown University.

Either party reserves the right to terminate, without liability, the strategic partnership when the interest of that party so dictates. Every effort will be made by either party to give 60-days notice prior to the effective date of termination and to complete the then-current program year.


Frank J. Anderson, Jr. 27 Aug 02
President
Defense Acquisition University


James J. O'Donnell, Ph.D. 8/27/02
Provost
Georgetown University

Georgetown University – Defense Acquisition University
Memorandum of Understanding
ADDENDUM 1:

EXECUTIVE MASTERS IN POLICY MANAGEMENT

1. The Executive Master's Degree in Policy Management is offered by . . .
2. With regard to the Executive Master's Degree in Policy Management (EMPM), the following terms and conditions apply:
 - a. Any member of the DoD AT&L workforce who possesses a bachelor's degree from a regionally accredited university, has at least five years of substantial public management experience, and has at least a Level I Certification in at least one DAWIA career field is eligible to apply to the EMPM program.
 - b. DoD AT&L workforce members possessing a Level III Certification are eligible to receive up to nine (9) course hours of credit toward the EMPM degree, subject to a GU review of their credentials.
 - c. DoD AT&L workforce members possessing a Level II Certification are eligible to receive up to six (6) course hours of credit toward the EMPM degree, subject to a GU review of their credentials.
 - d. DoD AT&L workforce members possessing a Level I Certification are eligible to receive three (3) course hours of credit toward the EMPM degree, subject to a GU review of their credentials.

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ADDENDUM 2:

CERTIFICATE PROGRAMS

1. The Georgetown University Center for Professional Development currently offers the following certificate programs:
 - Organizational Development
 - Leadership Coaching
 - Training
 - Negotiation and Influence
 - Professional Manager: Leading in Organizations
 - Transformational Leadership: Type, Archetype, and Organizational Change
 - Measurement and Evaluations in Organizations
 - Web Design Online
 - Website Creation
 - Web Developer
 - Advanced Web Developer
 - Marketing
 - Leading New Product and Service Development
 - New Venture Development
 - Business Administration
2. Any member of the DoD AT&L workforce who possesses a bachelor's degree from a regionally accredited university is eligible to apply for any of the above certificate programs, as well as new ones that may come available.
3. Unlike degree programs, the majority of certificate programs are usually offered and taken as integrated cohort programs, with little opportunity for substitution from courses or certificates previously taken by applicants. However, the Business Administration Certificate Program contains courses or modules that, with instructor permission, may be substituted by selected DAU courses. Tuition will be adjusted proportionally according to the amount of course time substituted to the course time for the entire certificate program. Possible substitutions are identified below, but final approval resides with the Center for Professional Development instructor teaching the certificate program:
 - **Business Administration:** Any member of the DoD AT&L workforce may apply to have any one or more of the BCF courses (101-103, 203-209, 211, 215, 301) count toward a course or module in the accounting or finance areas of business administration certificates with approval from the program instructor.