

WELCOME TO THE **DEFENSE ACQUISITION UNIVERSITY CHESTER SITE**

Proud to be an
Internationally
Recognized
Training Leader



MID – ATLANTIC REGION

www.DAU.mil 

INTRODUCTION

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✦ Mission

✦ Provide a global learning environment to develop qualified acquisition, requirements and contingency professionals who deliver and sustain effective and affordable warfighting capabilities.

✦ Vision

✦ Enabling the Defense Acquisition Workforce to achieve better acquisition outcomes, now and in the future.



STUDENT SERVICES



David Faughnan
Training Tech



Adrienne Schmidt
Student Services



Please let us know if we can
assist you!



LOCATOR CARDS

STUDENT LOCATOR CARD				10/01/2008			
Below is your name as it will appear in your course completion certificate. Is it correct? Make changes now.							
NAME							
Rank, USN							
E-MAIL ADDRESS: <small>NOTE: Accuracy is crucial.</small>		<input checked="" type="checkbox"/> DOD	<input type="checkbox"/> MIL	<input type="checkbox"/> NON-DOD	<input type="checkbox"/> INDUSTRY	<input type="checkbox"/> ALLIED	<input type="checkbox"/> MIL
e-mail _____			<input type="checkbox"/> CIV				<input type="checkbox"/> CIV
SOCIAL SECURITY NO. XXX-XX-XXXX_		COURSE TITLE AND INCLUSIVE DATES 10/27/2008 to 10/31/2008 Intermediate Systems Acquisition Course			COURSE NO. ACQ 201B (09-005)		
SERIES/RANK/GRADE E7		SERVICE USN			<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		
JOB TITLE		MAJOR COMMAND/COMPANY NAME NAVAIR		SUPERVISOR'S NAME		PHONE NO.	
PRESENT DUTY MAILING ADDRESS 47204 BUSE ROAD PATUXENT RIVER, MD 20670		PRESENT HOME ADDRESS _____ _____		PHONE NO. (COM) _____		PHONE NO.	
ADDRESS WHILE TDY		ON TDY? <input type="checkbox"/> YES <input type="checkbox"/> NO		IN EMERGENCY, NOTIFY (NAME AND ADDRESS)			
PHONE NO. (COM)		PHONE NO. (H)		PHONE NO. (W)			

PLEASE DATE AND SIGN BELOW

DATA REQUIRED BY THE PRIVACY ACT OF 1984(U.S.C.55a)

Prescribing Directive: DODD 5160.55

AUTHORITY 10 USC 136

The purpose of this form is to locate students and graduates.

The information on this form will be used as a basic reference by selected personnel in the Student Services Office to determine the location of students/graduates and the course or courses they have completed. It will also be used by registrar personnel to locate files of the graduates.

Submission of the information is voluntary. Without submission of information, the DAU may not be able to provide the full spectrum of service to the student.

My signature acknowledges that I have read and understood the above information. It also validates my attendance at the first day of this course.

Signature _____

Date _____



LOCATOR CARD (CONT.)

Signature _____

Date _____

I consent to allow DAU and DAU/AA to maintain my business email address to be included in distribution lists for upcoming DAU and DAU/AA sponsored events and course information. Please initial_____

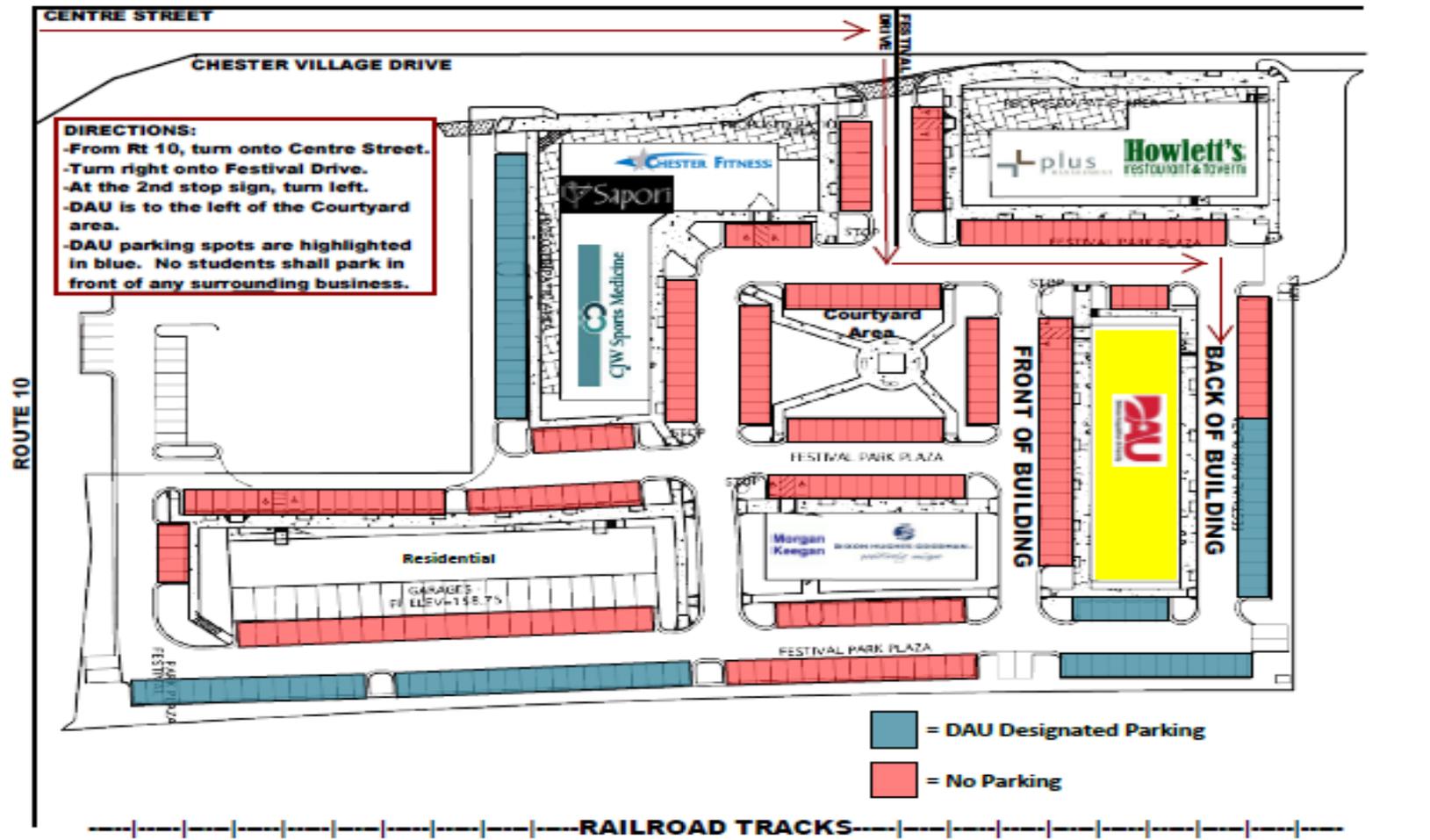
Please check the appropriate box to have your work contact information included in the "end of class keep in touch roster".

YES

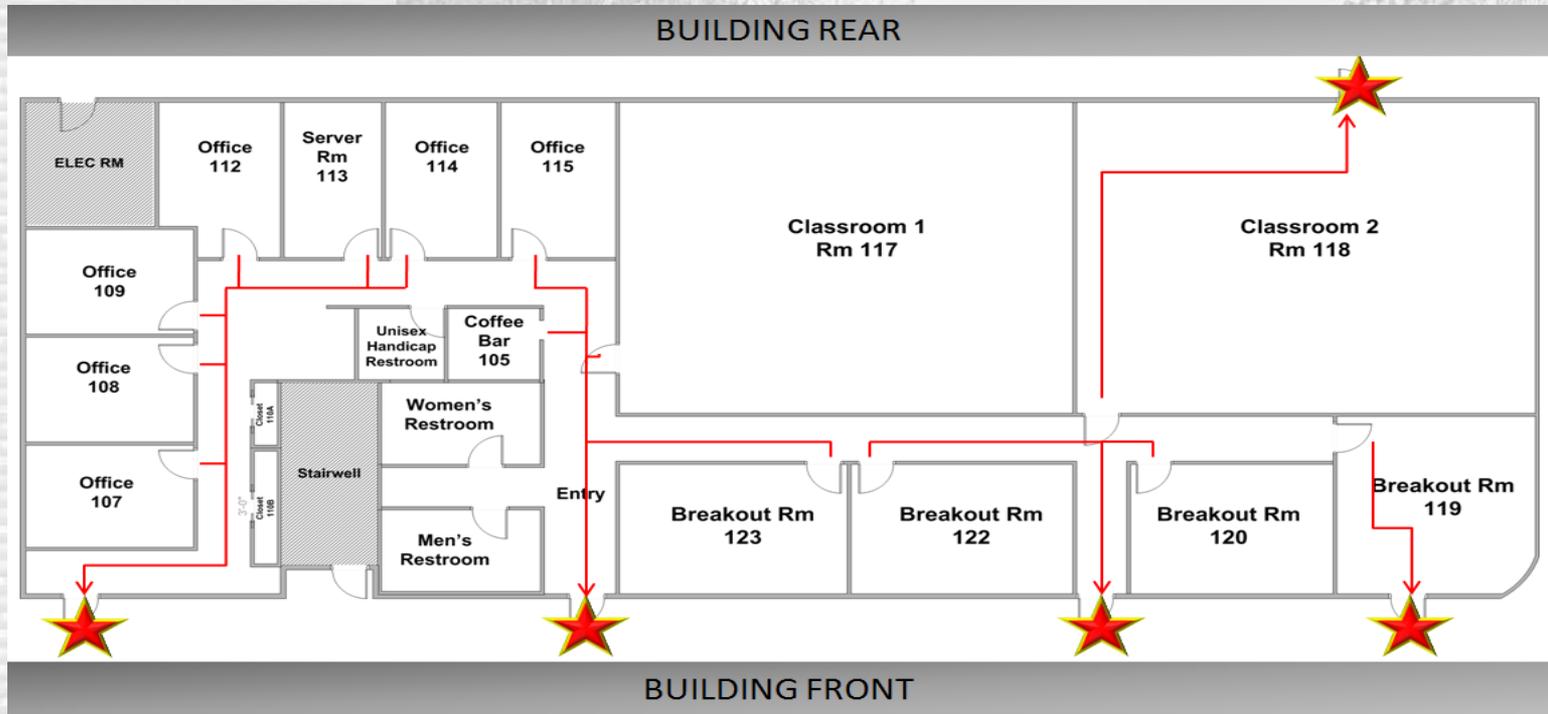
NO



PARKING DIRECTIONS



EMERGENCY EVACUATION PLAN



ASSEMBLY AREA

 Building Exits

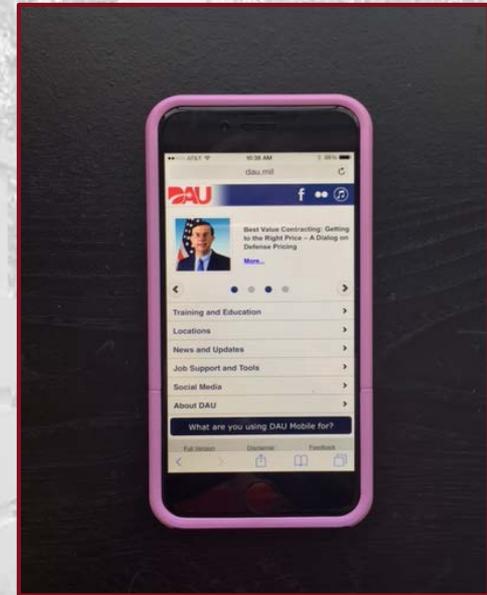
INCLEMENT WEATHER

In the event of weather which could affect class start times or building closure, please call the Inclement Weather line. It will be updated by 6:00 a.m.

804-425-2946

CELL PHONE USAGE

**Please keep cell phones
silent during class**



DRESS CODE

DAU has a Business Casual Dress Code



No t-shirts, jeans, tennis shoes, hats, beach sandals or athletic apparel are permitted

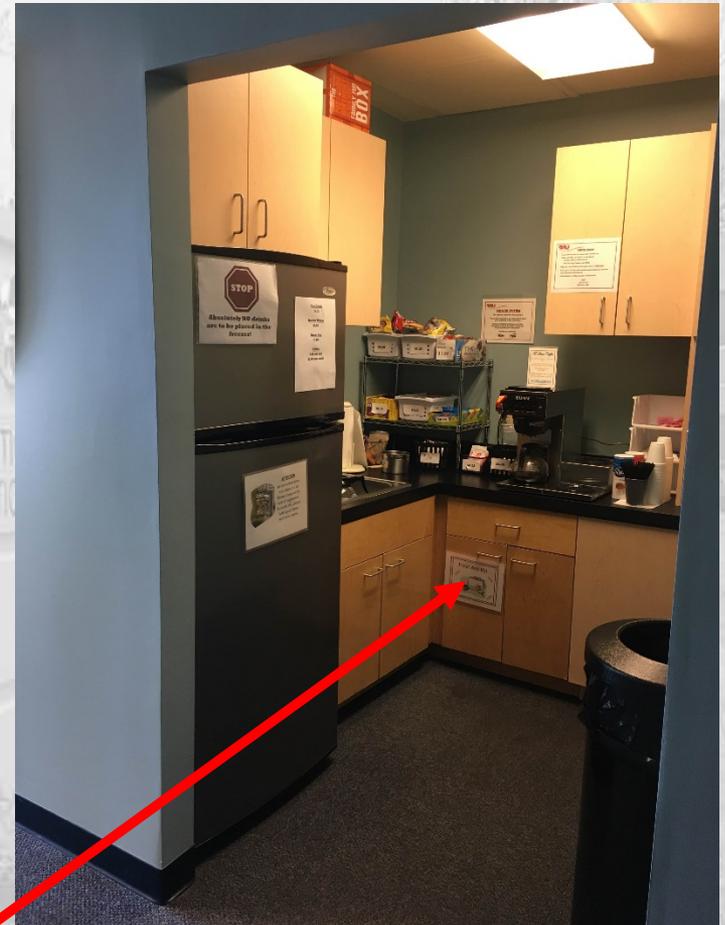
REST ROOMS



Restrooms are located by the
main entrance

STUDENT KITCHEN

- Coffee, assorted snacks and a refrigerator are available
- Honor system is in place to purchase coffee/snacks
- Items placed in refrigerator need to be labeled with your name and discarded upon completion of your class



COFFEE



- If you take the last cup, please make another pot.
- Coffee and Filters are located in the Cabinets.
 - Use two scoops of coffee per pot.
 - Press the “**Start**” button only **ONCE**.
- Please be very careful, the hot water faucet is **VERY HOT!**
- If late in the day, please make certain the burners beneath empty pots are turned off.
- Dispose of coffee grounds in the trash can.

COFFEE COSTS

\$1.00 PER CUP

\$2.00 PER DAY

\$8.00 PER WEEK

NON –ATTRIBUTION POLICY

- **We encourage and expect full and candid discussions during class**
- **Our objective is to enable students and instructors to express their views freely and without concern for possible attribution or embarrassment**

HOURS OF OPERATION

- This facility is open from 0700 to 1630 Monday through Friday
- Doors will automatically lock at 1630 and will not reopen until the next business day
- Students are encouraged to communicate with their instructors if classroom access is needed outside the normal hours of operation

ILLNESS PREVENTION

**To reduce the spread of illnesses,
DAU has provided:**

- **Hand Sanitizer is located in each classroom and in the kitchens**
- **Disinfectant wipes for keyboards and desktops are available upon request**

END OF COURSE SURVEY

Please take the time to complete the end of course survey. These surveys are very important to us here at DAU. Your thoughts help us improve to better meet your needs.



THANK YOU!



We hope you enjoy your experience here at our DAU Mid-Atlantic Region Chester Site. Please let us know if we can assist you in any way.

