

Charter
Defense Acquisition University Board of Visitors

1. Committee's Official Designation: The committee shall be known as the Defense Acquisition University Board of Visitors ("the Board").
2. Authority: The Secretary of Defense, in accordance with the Federal Advisory Committee Act (FACA) of 1972 (5 U.S.C., Appendix, as amended) and 41 C.F.R. § 102-3.50(d), established the Board.
3. Objectives and Scope of Activities: The Board shall provide advice and recommendations on the overall management and governance of the Defense Acquisition University, as set out in paragraph 4 below.
4. Description of Duties: The Board shall provide the Secretary of Defense or the Deputy Secretary of Defense, through the Under Secretary of Defense for Acquisition, Technology, and Logistics (USD(AT&L)) and the President of the Defense Acquisition University, independent advice and recommendations on organizational management, curricula, methods of instruction, facilities, and other matters of interest to the Defense Acquisition University.
5. Agency or Official to Whom the Committee Reports: The Board shall report to the Secretary of Defense or the Deputy Secretary of Defense, through the USD(AT&L) and the President of the Defense Acquisition University. The USD(AT&L) may act upon the Board's advice and recommendations.
6. Support: The Department of Defense (DoD), through the office of the USD(AT&L) and the President of the Defense Acquisition University, shall provide support, as deemed necessary, for the performance of the Board's functions, and shall ensure compliance with the requirements of the FACA, the Government in the Sunshine Act of 1976 (5 U.S.C. § 552b, as amended) ("the Sunshine Act"), governing Federal statutes and regulations, and established DoD policies and procedures.
7. Estimated Annual Operating Costs and Staff Years: It is estimated that the annual operating costs, to include travel, meetings, and contract support, is approximately \$51,000.00. The estimated annual personnel costs to the DoD is 0.25 full-time equivalents.
8. Designated Federal Officer: The Designated Federal Officer (DFO), pursuant to DoD policy, shall be a full-time or permanent part-time DoD employee appointed in accordance with governing DoD policies and procedures.

The Board's DFO is required to be in attendance at all Board and any subcommittee meetings for the entire duration of each and every meeting; however, in the absence of the DFO, a properly approved Alternate DFO shall attend the entire duration of the Board or subcommittee meeting.

The DFO, or the Alternate DFO, shall call all meetings of the Board and its subcommittees; prepare and approve all meeting agendas; and adjourn any meeting when the DFO, or the

Alternate DFO, determines adjournment to be in the public interest or required by governing regulations or DoD policies and procedures.

9. Estimated Number and Frequency of Meetings: The Board shall meet at the call of the Board's DFO, in consultation with the Board's Chair. The estimated number of Board meetings is three per year.
10. Duration: The need for this advisory function is on a continuing basis; however, the charter is subject to renewal every two years.
11. Termination: The Board shall terminate upon completion of its mission or two years from the date this charter is filed, whichever is sooner, unless the Secretary of Defense or his or her designee renews the charter.
12. Membership and Designation: The Board shall be composed of not more than 14 members, who are former senior Defense officials or are eminent authorities in academia, business, and the defense industry. Board members shall be appointed by the Secretary of Defense or the Deputy Secretary of Defense, and their appointments will be renewed on an annual basis. Board members, who are not full-time or permanent part-time Federal officers or employees, shall be appointed as experts or consultants under the authority of 5 U.S.C. § 3109 to serve as special government employee (SGE) members. Board members who are full-time or permanent part-time Federal employees shall be appointed pursuant to 41 C.F.R. § 102-3.130(a) to serve as regular government employee (RGE) members.

The Secretary of Defense, or the Deputy Secretary of Defense, may approve the appointment of Board members for one-to-four year terms of service; however, no member, unless authorized by the Secretary of Defense or the Deputy Secretary of Defense, may serve more than two consecutive terms of service. This same term of service limitation also applies to any DoD authorized subcommittees.

With the exception of reimbursement of travel and per diem for official Board related travel, Board members shall serve without compensation.

The Secretary of Defense, or the Deputy Secretary of Defense, in consultation with the USD(AT&L), shall select the Board's Chair from the approved Board membership not to exceed the approved term of service.

Each Board member is appointed to provide advice to the government on the basis of his or her best judgment without representing any particular point of view and in a manner that is free from conflict of interest.

13. Subcommittees: The DoD, when necessary and consistent with the Board's mission and DoD policies and procedures, may establish subcommittees, task forces, or working groups deemed necessary to support the Board. Establishment of subcommittees will be based upon a written determination, to include terms of reference, by the Secretary of Defense, the Deputy Secretary of Defense, or the USD(AT&L), as the Board's sponsor.

Such subcommittees shall not work independently of Board, and shall report all their recommendations and advice to the Board for full deliberation and discussion. Subcommittees have no authority to make decisions, verbally or in writing, on behalf of the Board. Subcommittee and its members cannot update or report directly to the DoD or to any Federal officer or employee.

The Secretary of Defense or the Deputy Secretary of Defense shall appoint subcommittee members even if the member in question is already a Board member. Subcommittee members, with the approval of the Secretary of Defense or the Deputy Secretary of Defense, may serve a term of service on the subcommittee of one-to-four years, subject to annual renewals.

Subcommittee members, if not full-time or part-time government employees, shall be appointed as experts or consultants under the authority of 5 U.S.C. § 3109 to serve as SGE members. Subcommittee members who are full-time or permanent part-time Federal employees shall be appointed pursuant to 41 C.F.R. § 102-3.130(a) to serve as RGE members. With the exception of reimbursement of travel and per diem for official Board related travel, subcommittee members shall serve without compensation.

All subcommittees operate under the provisions of FACA, the Sunshine Act, governing Federal statutes and regulations, and established DoD policies and procedures.

14. Recordkeeping: The records of the Board and its subcommittees shall be handled according to section 2, General Records Schedule 26, and governing DoD policies and procedures. These records shall be available for public inspection and copying, subject to the Freedom of Information Act of 1966 (5 U.S.C. § 552, as amended).
15. Filing Date: July 11, 2014