



## DEPARTMENT OF DEFENSE

DEFENSE ACQUISITION UNIVERSITY  
OFFICE OF THE PRESIDENT  
9820 BELVOIR ROAD  
FORT BELVOIR, VA 22060-5565

# MEMORANDUM OF UNDERSTANDING BETWEEN DEFENSE ACQUISITION UNIVERSITY AND SOUTHWESTERN COLLEGE

### **Introduction:**

This Memorandum of Agreement (MOU) formally recognizes that Southwestern College (SC) and the Defense Acquisition University (DAU) will cooperate in providing educational opportunities to currently enrolled and potential students of their institutions. This agreement requires a commitment by both institutions to facilitate the transfer of successfully completed DAU courses that have been certified by the American Council on Education (ACE) toward Southwestern College programs without jeopardizing the intended mission and stated goals of either institution.

### **Purpose:**

This agreement defines the structure through which articulation on all levels can be supported. This agreement is specifically designed to allow a maximum transfer of credit and a seamless transition for students. This agreement may be amended as needed without affecting the currency of the master agreement.

This agreement covers transfer of credit to all programs offered through Southwestern College Professional Studies. Students should consult both their advisors at DAU and SC to determine the program best suited for them and course transferability based on the attached Transfer Table.

### **Renewal and Termination:**

SC recognizes DAU courses are influenced and subject to change based on changes and newly enacted Federal laws and regulations. SC will honor the partnership and review the courses on a case-by-case basis for substitution and/or credit. SC and DAU agree to review the agreement and transfer table annually. SC will honor the input from DAU so that the most efficient transfer possible may be achieved, consistent with the applicable standards. DAU will provide SC an updated listing of all new ACE reviewed courses and the ACE recommendations annually.

Either party reserves the right to terminate, after 60 days prior notice, this agreement when the interest of that party so dictates, subject to all reasonable efforts to ensure that existing students are not adversely impacted in completing their programs of study.

**Services Provided by SC:**

- SC will provide advising services to DAU students seeking information o pursuing a program of study at SC.
- Student seeking credit for DAU courses not reviewed by ACE may be eligible for prior learning assessment credit. SC offers students the opportunity to develop portfolios for evaluation of non-traditional learning experiences.
- SC will be eligible to make available to interested DAU students the transfer guide which is outlined in this agreement.
- SC will list DAU on its website as one of its partner institutions.
- Students from DAU will be guaranteed admission to SC based on the satisfaction of the admissions requirements stated in the SC catalog.
- All ACE credit awarded from DAU coursework will be reviewed for transfer to SC at the undergraduate or graduate level. Total credits transferred is not to exceed the maximum allowable transfer credit and graduation requirements as stated in the SC catalog.

**Services Provided by DAU:**

- DAU will assist SC in the distribution of information regarding transfer opportunities to DAU students.
- DAU will place transfer information on the DAU website and other media as appropriate to promote this partnership.

Both entities may use the other party's name and logo in published materials (e.g. website, catalog, printed materials) to reference this agreement or contact information/links to the other. Content and text of all promotional information must be provided and approved by each party prior to release.

No agreements concerning the transfer of credit in exchange of any assets of either party is intended or implied by this agreement. SC and DAU are separate and independent institutions of higher education and by this agreement will continue to operate as separate institutions. The administrators of SC and DAU are authorized to sign, prepare and implement plans of action and procedures necessary to affect this agreement.

As this partnership evolves and specific opportunities for additional partnership and collaboration are identified, this MOU will be updated with addenda as appropriate.

Agreed:

Defense Acquisition University

Southwestern College

By: James S. McMichael  
James S. McMichael  
Vice President  
Defense Acquisition University

By: James A. Sheppard  
James Sheppard  
Provost  
Southwestern College

Date: 11/6/14

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