



Memorandum of Understanding

I. Introduction

This Memorandum of Understanding (MOU) between the University of Fairfax (UoF) and the Defense Acquisition University (DAU) is designed to facilitate the award of Prior Learning Assessment ("PLA") credit to applicants who seek admission to UoF, and who have successfully completed certain courses offered by DAU. This MOU supersedes any prior agreement between the two parties.

By entering into this understanding, the parties agree that:

- The courses offered by DAU listed in Exhibit A (the "Approved Courses") have been evaluated under the Prior Learning Assessment ("PLA") process of UoF and determined to be eligible for the award of UoF credit as described in Exhibit A; and
- The Approved Courses have been deemed applicable to specific degree programs at UoF; however, the specific grant of PLA credit, and the manner in which such credit may be applied, will depend on the relevance of each of the Approved Courses to an individual applicant's program of study, as determined by UoF in its sole discretion.

II. Terms

The award of PLA credit for the Approved Courses will be subject to the following conditions:

1. Only Approved Courses in which a student has completed a DAU certificate will be accepted for PLA credit.
2. UoF's application fee will be waived for all students seeking PLA credits for Approved Courses.
3. Determination of course requirements for PLA credits for Approved Courses, including required introductory, prerequisite and related courses, is the sole prerogative of UoF.
4. UoF may at its sole discretion limit the number of PLA credits that a student may use, either in general or with regard to specific UoF programs.
5. Notwithstanding the recommendations of the ACE College Credit Recognition Service respecting the credits that may be ascribed to any of the Approved Courses, UoF retains the absolute right to determine the number of credits to be ascribed to any Approved Course, as set forth in Exhibit A.
6. All course credit, distribution and graduation requirements are at the sole and exclusive discretion of UoF.

7. DAU courses that are not listed in Exhibit A will not be considered for PLA credit. DAU may at any time submit courses for UoF's consideration, and UoF may, at its sole discretion, determine such to be an approved Course to be included in Exhibit A.

III. The Role for UoF

1. Provide DAU with informational and support materials to share with interested students.
2. Provide academic advising services to students who will be requesting a Prior Learning Assessment for Approved Courses completed through DAU. These services will be provided by telephone, email, and/or onsite at the UoF Campus.
3. Respond directly to students who elect to apply for admission to a degree program at the University but do not meet admission requirement.
4. Promptly notify DAU of any material changes in program or course requirements which may affect Prior Learning Assessment of any of the Approved Courses. Notwithstanding the foregoing, UoF may at any time make any changes in its curriculum as it deems appropriate and necessary.

IV. The Role for DAU

1. Post information about UoF courses at the DAU Ticker and place UoF course brochures and other literature in strategic locations at DAU campuses so students can find out about graduate degree programs offered by UoF. Contact students enrolled in the Approved Courses who have indicated an interest in the University's graduate degree programs.
2. Assist UoF in the dissemination of PLA materials to current and former students.
3. Certify and document on the student transcripts that the student has received credit pursuant to a PLA for the Approved Courses for which credit is granted.
4. Promptly notify UoF of any material changes in the curriculum, syllabus or content of any Approved Course prior to offering any such Approved Course for UoF Prior Learning Assessment.
5. DAU posts course changes and new courses in the DAU iCatalog. If UoF has any questions on changes, request they contact our Director for Student Services at 703-738-6174.

V. Additional Terms

1. Any prepared statements by either UoF or DAU that reference a relationship between the organizations must be approved in writing by each party prior to any publication or distribution in any medium.
2. Prior Learning Assessment literature will be updated by UoF as required and at least annually.
3. Either party to this MOU may terminate the arrangement specified herein without cause upon ten (10) days' written notification.

The following programs and courses from the Defense Acquisition University (DAU) have been evaluated by the University of Fairfax (UoF), and have been determined to satisfy the requirements necessary for use towards the Master's and Doctorate's level coursework at UoF.

Students who have completed these courses and programs from the Defense Acquisition University will receive Transfer Credit (TC) for their coursework towards specific UoF Master's and Doctorate's level courses. Students will be required to take all remaining courses in the Master's and/or Doctorate's program into which they are enrolled.

Students who have completed the following coursework will receive TC for their courses as detailed below:

Course #	DAU Course	TC	
<u>PMT 400</u>	Program Manager's Skills Course	1/2	} Max of 3 Credits
<u>PMT 401</u>	Program Manager's Course	1	
<u>PMT 402</u>	Executive Program Manager's Course	1	
<u>PMT 313</u>	Advanced Technology Security/Control Workshop	1/2	} Max of 3 Credits
<u>AUD 1283</u>	Fraud Awareness	1/2	
<u>AUD 5614</u>	Fundamentals of Auditing Information Systems	1	
<u>AUD 6115</u>	Effective Report Writing	1/2	
<u>AUD 6220</u>	Auditor Interview and Interpersonal Reactions	1/2	
<u>AUD 8564</u>	Administration and Management of Audits for Supervisors	1/2	
<u>BCF 206</u>	Cost Risk Analysis	1	} Max of 1 Credit
<u>LOG 204</u>	Configuration Management	1/2	} Max of 1 Credit
<u>LOG 350</u>	Enterprise Life Cycle Logistics Management	1/2	
<u>SYS 202</u>	Intermediate Systems Planning, Research, Development, and Engineering, Part I	1/2	} Max of 1 Credit
<u>SYS 203</u>	Intermediate Systems Planning, Research, Development, and Engineering, Part II	1/2	

4. UoF may immediately suspend the arrangement specified herein if any regulatory agency advises UoF that the arrangement may violate any applicable law, regulation, standard or policy, and may immediately terminate the arrangement if any such agency determines that such a violation exists.
5. Upon giving or receiving notice of any such termination, UoF will promptly cease to accept the Approved Courses for PLA, and each party will be responsible for amending any publications or websites as needed and for disposing of any brochures or related materials at their own locations.
6. UoF or DAU may use the other party's name or logo in published materials (such as website and catalog) to reference this agreement or contact information/links to the others party. Content and text of all promotional information must be provided by each party prior to the release.
7. No agreements concerning the transfer or exchange of any assets of either party is intended or implied by this memorandum. UoF and DAU are separate and independent institutions of higher education and by this agreement will continue to operate as separate and independent institutions. The administrators of UoF and DAU are authorized to sign, prepare and implement plans of action and procedures necessary to affect this agreement.
8. As this strategic partnership evolves, and as specific opportunities for additional partnering and collaboration are identified on our programs, this Memorandum of Understanding will be updated with addenda that will reflect bilateral or multilateral agreements as appropriate.

Defense Acquisition University (DAU)

By Lewis S. McMichael

Title Acting President

Date 7 August 2013

The University of Fairfax (UoF)

By [Signature]

Title President

Date 7 Aug 2013

Exhibit A

UoF and DAU