

**Memorandum of Understanding  
between  
Kellogg Community College  
and  
Defense Acquisition University**

**Introduction**

Defense Acquisition University and Kellogg Community College seek to work collaboratively in order to provide educational opportunities for the currently enrolled and potential students of each institution. Agreement to this collaboration requires a commitment by both institutions to facilitate the transfer of DAU course credits that have been certified by the American Council on Education (ACE) toward Kellogg Community College (KCC) professional Certificate and Associate of Applied Science level Degree programs in the field of management without jeopardizing the mission and goals of either institution.

**Purpose**

This Understanding is specifically designed to allow for maximum transfer of credit into Kellogg Community College (KCC) professional Certificate and Associate of Applied Science level Degree programs. Each institution will designate an individual to serve as a liaison for the purpose of monitoring this understanding.

**Transfer Features and Benefits**

1. Kellogg Community College's transfer policy allows for Associate of Applied Science level Degree categories of ACE credits recommendations.
2. A maximum of 48 credits on an official ACE transcript may be awarded toward an Associate of Applied Science Degree at Kellogg Community College.
3. Military credits can be awarded from AARTS, SMART, CCAF transcripts per ACE credit recommendations.
4. Additional credit may be awarded through CREP and DANTES examinations based on ACE credit recommendations.
5. All courses transferred must be 100 level or above and not duplicate courses in the major.
6. Only courses with a grade of "C" or higher may be transferred into Kellogg Community College (KCC) professional Certificate and Associate of Applied Science level Degree programs.
7. Students must meet admission requirements specific to Kellogg Community College (KCC) professional Certificate and Associate of Applied Science level Degree programs.

Students from Defense Acquisition University will be granted admission to Kellogg Community College (KCC) professional Certificate and Associate of Applied Science level Degree programs based on meeting transfer credit criteria above.

**Services Provided to Defense Acquisition University by Kellogg Community College:**

1. Transfer support material will be provided by Kellogg Community College.
2. Kellogg Community College will evaluate the student transcripts and develop an academic plan for students admitted to KCC for Certificate and Associate Degree completion.
3. Kellogg Community College will provide onsite and online academic advising services.

**Services Provided to KCC by DAU:**

1. DAU will assist KCC in the distribution of information regarding transfer opportunities to DAU students.
2. DAU does not favor one university over another or officially endorse a particular program or university. However, DAU will place information on the DAU-Kellogg Community College partnership on the DAU website to make the information regarding Kellogg Community College programs available as a resource to those members of the DoD Acquisition, Technology and Logistics (AT&L) workforce who seek professional educational advancement. DAU will update information on the homepage as changes occur.

**Joint Points of Cooperation:**

- Joint participation in the areas of knowledge management systems.
- Share best business practices.
- Exchange information on relevant management tools, processes, and databases, with particular interest in sharing lessons learned.
- Joint participation in training and curriculum development.
- Explore means to coordinate e-Learning development activities.
- Possibility of joint research projects.
- Explore means of coordinating learning – product development when there is an acquisition application.

KCC or DAU may use the other party's name or logo in published materials (e.g., website and catalog) to reference this agreement or contact information/links to the other's party. Content and text of all promotional information must be approved by each party prior to release.

No agreements concerning the transfer or exchange of any asset of either party is intended or implied by this memorandum. KCC and DAU are separate and

independent institutions of higher education and by this agreement both will continue to operate as separate institutions.

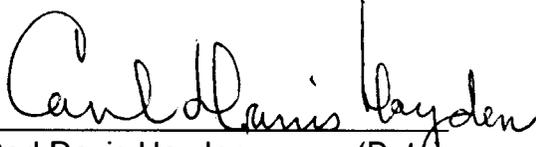
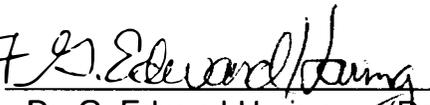
Either party reserves the right to terminate, after 60 days prior notice, the articulation agreement when the interest of that party so dictates, subject to taking all reasonable efforts to ensure that existing students are not adversely impacted in completing their programs of study. Every effort will be made by either party to give 60 days notice prior to effective date of termination and to complete the then-current program's year.

All efforts expended pursuant to the MOU are rendered voluntarily, and each party bears the cost of its own efforts.

This agreement may be amended as needed for a specific program articulation without affecting the currency of the master agreement.

The administrators of KCC and DAU are authorized to sign, prepare and implement plans of action and procedures necessary to effect this agreement.

The preceding is acceptable and correct, as so indicated by the following signatures:

	
Carl Davis Hayden (Date)	Dr. G. Edward Haring (Date)
Acting Dean	President
Defense Acquisition University	Kellogg Community College
Midwest Region	