

MINUTES
Defense Acquisition University
Board of Visitors
October 22, 2002
Ft. Belvoir, Virginia

Welcome – Dr. Ron Fox, Chairperson, thanked all present for attending and welcomed Ms. Deidre Lee, Director, Defense Procurement and Acquisition Policy, and newcomers. Mrs. Richbourg explained the merging and reorganization of the Office of the Director, Acquisition Initiatives, and the Office of the Director, Defense Procurement. The new organization, the Office of the Director, Defense Procurement and Acquisition Policy, will be led by Ms. Lee. Mrs. Richbourg will serve as her Principal Deputy. Mrs. Richbourg will also serve as the Director, Acquisition Workforce Management and Training.

CON 100 Review – Mr. Jim Sanford, Raytheon, and Ms. Linda Neilson, Director, Center for Contracting, presented a summary of the recent review of DAU's new CON 100 course, Shaping Smart Business Arrangements. Mr. Sanford and Mr. Peter DeMayo, as well as other Industry representatives, lent an Industry perspective in the course review. Lessons learned on the timing of input, participant numbers, diversity of experience, and effective market research were documented. The participants expressed a desire and a willingness to establish a Community of Practice for the purpose of information exchange and performance support.

The review and the participation of BoV and other Industry members proved invaluable and the practice will continue as other courses are developed and updated.

Lessons Learned and Best Practices – Mr. Hans Jerrell, Acting Director, Center for e-Learning, briefed the Board on the University's plan to collect and distribute acquisition lessons learned and best practices (for brevity, hereafter referred to as lessons learned). Discussion followed on the importance of addressing the challenges and dilemmas involved in implementing lessons learned. In order to be effective, lessons learned should:

- Capture positive and negative results or impacts
- Be practical, applicable, categorized and searchable
- Ensure anonymity of the customer
- Consider the user's interest, need, and perspective

One very effective way for DAU to facilitate the application of lessons learned is to interview the customer, draft the lessons learned document, and allow the customer to review the draft. A relationship of trust in this process is critical.

Organizations that DAU may want to consult for advice on this topic are the Center for Naval Analyses (CNA), military services' operational forces and services' aviation accident investigation organizations.

Acquisition Education and Training (AE&T) Structure and Process PAT Report of 1997 – Mr. Anderson provided a status briefing on the implementation of the recommendations included in the subject report and four follow-on studies. The reports addressed key findings in the areas of the DAU structure, curriculum design, technology-based learning, and out-sourcing of education and training functions.

Mr. Anderson addressed each of the four priority findings. Organizationally, DAU has transformed from a consortium of DoD Schools into a unified organization with a single chain of command, clear business processes, and a strategic planning process based on accountability and results. The University has located its regional campuses close to primary DoD buying activities in an effort to more efficiently support concentrations of DoD acquisition, technology and logistics personnel.

DAU has streamlined curriculum design and delivery through improved processes and organization. The University's Performance Learning Model (PLM) includes certification training, continuous learning, knowledge sharing, and performance support to provide and promote lifelong learning. The Curricula Development and Support Center (CDSC) was established to enable rapid response in developing, modernizing, and maintaining curricula for all DoD AT&L career fields.

In addition to expanding its use of technology-based course delivery, DAU has initiated new learning products and services made available to the workforce 24 hours a day, 7 days a week. A Continuous Learning Center website and new virtual Communities of Practice are just two examples of the University's expanded use of technology to reach a broader audience more efficiently.

DAU has outsourced approximately 35% of its total budget for training and support, and re-invested travel cost avoidances into e-Learning, continuous learning, performance support, and communities of practice to better meet the total learning needs of the DoD AT&L workforce. DAU has accomplished all this with no budget increase since 1998. Alignment of DAU goals with AT&L goals is apparent.

Action Items:

Mr. Hans Jerrell will consult with Mr. Bob Murray or another representative of the Center for Naval Analyses for experiential advice on the collection and dissemination of Lessons Learned and Best Practices for the DoD AT&L community.

Mr. Bob Murray will consult with Mr. Ric Sylvester on means of identifying the current DAWIA workforce (both geographically and functionally) and determining future workforce needs. Mr. Murray will report his findings at the next BoV meeting.

Each BoV member will give due consideration to and propose nominations of two potential candidates for Board membership. One candidate should have Defense industry program management experience and one should represent a commercial entity, preferably with a services background. BoV members should provide their nominations to Mr. Anderson by COB November 8.

DECISION:

Approved: _____
Chairperson, DAU Board of Visitors

Date: _____

ATTENDEES
Defense Acquisition University (DAU)
Board of Visitors (BoV)

Meeting Date: October 22, 2002

Meeting Place: DAU Headquarters, Ft. Belvoir, Virginia, Packard Conference Center

BoV

Dr. Ronald Fox	Mr. James Gallagher	Mr. Eric Levi
Mr. Steve Mercer	Mr. Robert Murray	Mr. Jim Sanford

Absent: Mr. Stephen Ayers, Mr. Pete Adolph, Mr. Peter DeMayo

DAU

Mr. Frank Anderson	Ms. Kelley Berta	Mr. Gerald Emke
Mr. Dave Fitch	COL Ron Flom	Ms. Joni Forman
Mr. George Hankerson	Dr. Chris Hardy	COL Ron Hayne
Mr. Hans Jerrell	Mr. Joseph Johnson	Mr. Russ Lenz
Mr. Robert Leibrandt	CAPT Kathleen Lyman	Mr. James McCullough
Ms. Linda Neilson	Mr. Tim Shannon	Ms. Barbara Smith
Maj Timothy Wilson	Mr. Andy Zaleski	

DoD

Ms. Deidre Lee	Mr. Kevin Maisel	CAPT Alan Moser
Mrs. Donna Richbourg	Dr. Jerome Smith	Mr. Ric Sylvester
Ms. Cindy Taylor	Ms. Carolyn Willis	